

## **Procedures and Policies for Maintaining and Utilizing Physical, Academic and Support Facilities**

The infrastructural policy of the college has been based on visualization of future requirements of all stakeholders who are directly or indirectly associated with teaching learning process more specifically the policy has been enumerated as under.

- **The policy for creation and Maintenance of infrastructure**
  - Regular maintenance of class rooms and laboratories with well ventilation, modern furniture and sophisticated instruments/ computers.
  - Availability of adequate ICT gadgets at class rooms and laboratories.
  - Adequate books and journals along with digital Library to access updated information.
  - Proportionate increase in a learning resources with increase in number of programmes, their requirements etc.
  - Availability of facility of computing and communication to the faculties.
  - Regular maintenance of toilet blocks, drinking water facility to students to stay- back at campus for comfortable spending of time for learning.
  - Facility of un-interrupted supply of electricity, water, gas and other learning requirements.
  - Adequate space for curricular, extra-curricular and extension activities such as Cultural, N.S.S., N.C.C., Sports, Health Center, Counseling Center, Seminar Hall, interactive class rooms etc.
  - Provision for safe campus with non-interrupted affair to create learning ambience.

Thus, our policy for creation, enhancement and maintenance of infrastructure is comprehensive and adequate to facilitate holistic teaching, learning deliveries commensurate with changing needs.

- **The college plan and ensure that the available infrastructure is in line with growth and is optimally utilized in following manners**
  - Optimum utilization of infrastructure is ensured by a well prepared plan of curricular, co-curricular, extra-curricular and extension activities and its effective execution.

- Infrastructure facilities like classrooms, laboratories, administrative office, Library, seminar hall, gymkhana are judiciously utilized by considering the calendar of events and class-wise and activity-wise strength of the students.
- The activities of Sports, Cultural, N.C.C. and N.S.S., etc. are generally scheduled on every Sunday and during the vacations.
- College ground is always used either for Sports events organized by the college for our own students and some time it is used for sports tournaments organized by the college on behalf of University like zonal and inter-zonal tournaments of the Universities and tournaments organized by Association of Indian Universities. It also utilized by NGOs and GOs to organize their sports activities.
- College ground is also utilized catering to the needs of common public belonging to our locality
- The cafeteria facility is provided from 07.00 a.m. to 08.00 p.m.
- The Health Centre is open from 08.00 a.m. to 06.00 p.m.
- Our classroom facilities are utilized by various organizations for the conduct of examinations like Railway Recruitment Board, IDOL, University of Mumbai, and Institute of Chartered Accountants of India.
- On Sundays and holidays also, we conduct extra sessions for our students.
- With planning and convenience we utilized our infrastructure in three sessions.

Augmentation of all above infrastructure as per the increased needs of the academic programmes and number of students. Proportionate increase in a learning resources with increase in number of programmes, their requirements etc.