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Janardan Bhagat Shikshan Prasarak Sanstha's

CHANGU KANA THAKUR

**ARTS, COMMERCE AND SCIENCE COLLEGE, NEW PANVEL
(AUTONOMOUS)**

Re-accredited 'A+' Grade by NAAC (Third Cycle- 3.61 CGPA)

'College with Potential for Excellence' Status Awarded by University Grants Commission

'Best College Award' by University of Mumbai

**Policy for Availing financial support
for research (Seed Money)**

Internal Quality Assurance Cell (IQAC)





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Internal Quality Assurance Cell (IQAC)

Policy and SOP for availing Financial Support for Research (Under College Seed Money Scheme)

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Approving authority	College Development Committee (CDC)
Responsible Officer	IQAC coordinator
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Policy and SOP for availing financial support for Research (Under College Seed Money Scheme)

Preamble

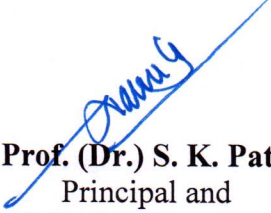
Changu Kana Thakur Arts, Commerce & Science College, New Panvel has policy to encourage its Faculty members to engage in the activities of research and innovation. The Faculty who are at the early stages of their career need first platform to nurture their research ideas so it is proposed that minor/ short term research projects would be supported by the college by providing initial seed funding to these budding researcher in the College. After completion of these short term projects teachers will get confidence as well will learn research methodology to apply to Government, Private funding agencies and NGOs for research grants. Teachers will also be able to present and publish their research work in National and International level conferences and Journals. Seed money will also support them to complete short term projects for Avishkar Research Convention, a Research Competition conducted by Government of Maharashtra at University and State Levels.

The Guidelines to be followed for availing College Seed Money are as follows:


1. The funding will be available for teachers of grant -in-aid as well as self-finance programmes. Only full time teachers can apply for the grant.
2. Funding will be sanctioned as per the requirement of the Research proposal. The decision of the College Research Advisory Committee will be the final. The amount of the grant will be sanctioned as per the Novelty of the project, Rationale and Scope of paper publication and patent filing.
3. The Proposals should be strictly submitted in format given by the College Research Advisory Committee.
4. Student Participation (UG/PG) in the project will be appreciated.
5. Faculty may not recruit research associates, assistants or students for the research work. Though students may be a part of the project, the faculty is expected to carry out a significant majority of the research work on their own.

6. Projects based on Societal & Environmental problems, local issues, practical relevance and Interdisciplinary approach shall be given preference.
7. Its mandatory to Publish the Research work in a UGC care listed Journals or it shall be presented at National/ International Seminars/ conferences/Symposiums with publication in Conference proceeding (with ISBN Number).
8. The grant provided under Changu Kana Thakur Arts, Commerce & Science College, New Panvel college seed money shall be duly acknowledged in all the Publications, Presentations and Patents generated through the research project.
9. Funds obtained through seed money can be utilized for contingency, chemicals & Glass wares/software, books and journals, travel and field work/ field surveys and analysis etc.,
10. Expenditure on membership/subscription of any services as well as expenses for filing patents/publication charges will not be permitted through seed money.
11. Duration of the project shall be maximum one Year, which will not be extended under any circumstances.
12. The grants provided under seed money for research projects should be strictly utilized in accordance with the Project Sanction Letter thought the Principal Investigator may re-appropriate maximum 10% recurring grant allocated under each head with the permission of Research Advisory Committee.
13. In case, if the teacher(s)/Investigator(s) fails to complete the project, he/she must refund the entire amount sanctioned with interest @ 10% per annum to college.
14. No teacher shall be eligible to avail the benefit of this scheme for consecutive years, at least one year gap shall be there to apply for the seed money grant.
15. The bills of payments should be submitted in the stipulated time frame duly signed by the teacher/investigator and approved by the Principal and Research Advisory Committee.
16. All items procured (books, equipment, stationery, furniture) under the Seed Money Grant Scheme shall be the property of the College.
17. After completion of the project, Principal Investigator shall submit the i. copy of the final report of project along with soft copy ii. A consolidated item wise detailed statement of expenditure incurred during the complete project period in the prescribed proforma duly signed and sealed by the Principal and the Principal Investigator iii. . A consolidated Audited Utilization Certificate for the amount actually utilized towards the project.
18. The Final received projects will be assessed with the help of a subject expert committee constituted by the College.

19. Faculty may not demand seed money as their right. The grant depends on the funds allocated for the scheme for the given year and also on other factors such as the number of applications, quality of proposal etc.


Prof. (Dr.) S. K. Patil

Principal and
Member Secretary,
College Development Committee
Changu Kana Thakur Arts, Commerce and
Science College, New Panvel (Autonomous)


Hon. Shri Ramsheth Thakur

Chairman
Janardan Bhagat Shikshan Prasarak Sanstha,
Panvel
and
Chairman, College Development Committee
Changu Kana Thakur Arts, commerce and
Science College, New Panvel (Autonomous)





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