

Janardan Bhagat Shikshan Prasarak Sanstha's
**Changu Kana Thakur Arts, Commerce and Science College,
New Panvel (Autonomous)**

Governing Body Meeting (A.Y. 2022-2023)

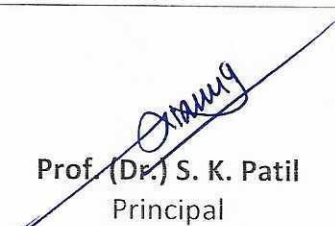
Date: 17/04/2023

The meeting of Governing Body has been scheduled on Tuesday 25th April 2023 at 01:00pm in Skill Development Centre of Changu Kana Thakur Arts, Commerce and Science College, New Panvel.

Agenda of the Meeting

Item No.01	Approval of the minutes and its action taken report of the meeting held on 8 th April 2022.
Item No.02	To discuss and accept NEP-2020 implementation and preparedness.
Item No.03	To discuss and approve the fees structure of programmes and courses from the academic year 2023-24 onward.
Item No.04	Approval of revised Examination fees structure for academic year 2023-24.
Item No.05	To discuss and approve of the annual budget for the financial year 2023-24.
Item No.06	To discuss and approve feedback on review of syllabus.
Item No.07	To discuss on appointment of Architecture for extension of the College building.
Item No.08	To discuss and approve a plan for utilization of administrative grant for Autonomous College funded by UGC.
Item No.09	To discuss and approve commencement of New Programme from the academic year 2023-24.
Item No.10	Any other matter with the permission of the chair.




Prof. (Dr.) S. K. Patil
Principal
Secretary-Governing Body,
Changu Kana Thakur A.C.S. College,
New Panvel (Autonomous)

Janardan Bhagat Shikshan Prasarak Sanstha's

**Changu Kana Thakur Arts, Commerce and Science College,
New Panvel (Autonomous)**

(Re-accredited 'A+' Grade by NAAC, 'College with Potential for Excellence' Status Awarded
by UGC & 'Best College Award' by University of Mumbai)

Governing Body Meeting

MINUTES OF MEETING OF GOVERNING BODY

Academic Year: 2022-23

Date : 25/04/2023

Minutes of the meeting of the members of the Governing Body for the academic year 2022-23 was held on Tuesday, 25th April 2023 at 01:00 p.m. in Skill Development Resource Centre, Changu Kana Thakur A.C.S. College, New Panvel.

This meeting was attended by the following members:

Sr. No.	Name	Designation	Position
01	Shri. Ramsheth Thakur (Ex-M.P.)	Chairman, J.B.S.P. Sanstha, Panvel	Chairman
02	Dr. Anil Patil	Chairman, Rayat Shikshan Sanstha, Satara	Member (Educationist)
03	Shri. Y. T. Deshmukh	Vice-Chairman, J.B.S.P. Sanstha, Panvel	Member (Management)
04	Shri. Vijay Joshi	Senior Consultant, State Project Directorate (SPD), Maharashtra, Rashtriya Uchcharat Shiksha Abhiyan (RUSA)	Member (Management)
05	Dr. S. T. Gadade	Secretary, J.B.S.P. Sanstha, Panvel	Member (Management)
06	Prof. (Dr.) S.K. Patil	Principal, C. K. Thakur A.C.S. College, New Panvel	Member Secretary
07	Prof. (Dr.) (Mrs.) Elizabeth Mathews	Professor-in-Commerce, C. K. Thakur A.C.S. College, New Panvel	Member (Teacher)
08	Prof. (Dr.) U. T. Bhandare	Professor-in-Hindi, C. K. Thakur A.C.S. College, New Panvel	Member (Teacher)
09	Prof. Dr. B. D. Aghav	IQAC-Coordinator and Professor-in- Chemistry, C. K. Thakur A.C.S. College, New Panvel	Permanent Invitee
10	Dr. Shailesh N. Vajekar	RUSA-Coordinator, and Associate Professor-in-Chemistry, C. K. Thakur A.C.S. College, New Panvel	Permanent Invitee
11	Prof. Dr. S.B. Yadav	In-charge Faculty of Commerce and Professor-in-Accountancy, C. K. Thakur A.C.S. College, New Panvel	Permanent Invitee



12	Mr. N.V. Vadnere	NEP-2020 Coordinator and Assistant Professor-in-Microbiology, C. K. Thakur A.C.S. College, New Panvel	Permanent Invitee
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The following members could not attend the meeting and the leave of absence was granted to them:

Sr. No.	Name	Designation	Position
01	Shri. Prashant Thakur (M.L.A. Panvel)	Member, Board of Executives, J.B.S.P. Sanstha, Panvel	Member (Management)
02	Prof. M. S. Parihar	Head, School of Studies in Zoology & Biotechnology, Vikram University, Ujjain, Madhya Pradesh	Member (UGC Nominee)
03	Dr. Keshav Tupe	Regional Joint Director, Higher Education, Konkan Region, Panvel, Raigad	Member (State Government Nominee)
04	Dr. Ajay Bhamare	Dean, Faculty of Commerce, University of Mumbai Principal, Ramanand Arya DAV College, Bhandup	Member (University Nominee)

The meeting started with the welcome of the Chairman and all the members by the Prof. (Dr.) S.K. Patil, Principal, C.K. Thakur ACS College, New Panvel.

Prof. (Dr.) S.K. Patil, presented the agenda of the meeting. The agenda for the meeting were approved without modification.

Business of meeting:

Item No. 1

Approval of the minutes and its action taken report of the meeting held on 8th April 2022.

Discussion:

Prof. (Dr.) S.K. Patil, Principal, Changu Kana Thakur A.C.S. College, New Panvel, read the minutes and action taken report of the previous meeting which was held on 8th April 2022 and presented previous presentation for review of proceeding.

Resolution No.1:

The minutes of the meeting of Governing Body held on 08th April 2022 and its Action Taken Report have been approved.

Resolution has been approved unanimously.



Item No. 2

To discuss and accept NEP-2020 implementation and preparedness.

Discussion:

Mr. Vadnere N.C., NEP-2020 Nodal Officer and Assistant Professor-in-Microbiology presented curricular framework to implement NEP-2020 for first year of UG and PG programmes from academic year 2023-2024 with all essential courses, corresponding credits and accordingly allocation of credits semester-wise, year-wise and of total credits for awarding degree. Dr. Anil Patil suggested inclusion of various skill-based programmes which can make students to start their own business. He also suggested to work on start-up ideas in incubation centre.

Resolution:

After having detailed discussion, the members appreciated and approved the preparedness for implementation of NEP-2020 from academic year 2023-2024 for first year of UG and PG programmes.

Resolution has been approved unanimously.

Item No. 3

To discuss and approve the fees structure of programmes and courses for the academic year 2023-24.

Description:

Revised fees structure of programmes and courses for the academic year 2023-24 has been approved in the Finance Committee meeting held on 05/03/2023 vide Resolution No.03.

Description:

Prof. Dr. S.K. Patil, Principal communicated the members that in this current academic year 2022-23 the fees was revised as per the table given below by taking into consideration demand of respective programmes.



Fees Revision for the academic year 2022-23					
% of Rise of Fees	15%	20%	25%	30%	No Rise in Fees
UG Programmes	B.A.	--	B.Sc. (Biotechnology)	B.Com.	Diploma in Journalism
	B.Sc.	--	B.Sc. (Computer Science)	B.Com. (A&F)	All Certificate and Diploma
	--	--	B.Sc. (I.T.)	B.M.S.	--
PG Programmes	M.A. (English)	M.Sc. (Computer Science)	M.Com.	M.Sc. (Organic Chemistry)	M.Sc. (By Research)
	M.A. (Economics)	M.Sc. (I.T.)	M.Sc. (Biotechnology)	M.Sc. (Analytical Chemistry)	Ph.D. in Arts
	M.A. (Hindi)	--	--	M.Sc. (Microbiology)	Ph.D. in Commerce
	--	--	--	--	Ph.D. in Science

Prof. Dr. S.K. Patil, Principal further communicated the members that by taking into consideration demand of respective programmes the proposal of fees revision has been prepared. Mr. G. K. Surve, Head Clerk presented proposed fees structure for the academic year 2023-24 as given below;

- Impact of Revision of Fees on Tuition Fees & Other Fees Programme-wise (A.Y. 2023-24)
(Other Fees Excluding University Shares and Security Deposits)

Sr. No.	Name of Programme	Class	Tuition Fees (In Rs.)			Other Fees (In Rs.)			Total Rise In Rs.
			22-23	23-24	Rise	22-23	23-24	Rise	
01	B.A.	FY	4500	5000	500	4650	4810	160	660
		SY	4500	5000	500	6900	7060	160	660
		TY	4500	5000	500	3770	3930	160	660
02	M.A. (English, Economics and Hindi)	I	7500	8000	500	5310	5610	300	800
		II	7500	8000	500	7310	7610	300	800



Sr. No.	Name of Programme	Class	Tuition Fees (In Rs.)			Other Fees (In Rs.)			Total Rise In Rs.
			22-23	23-24	Rise	22-23	23-24	Rise	
01	B.Com.	FY	5100	6100	1000	4930	5550	600	1600
		SY	5100	6100	1000	7300	7680	380	1380
		TY	5100	6100	1000	7300	7680	380	1380
02	B.M.S.	FY	16900	21500	4600	5100	6370	1270	5870
		SY	16900	21500	4600	8480	9750	1270	5870
		TY	16900	21500	4600	5270	6540	1270	5870
03	B.Com. (A&F)	FY	16900	21500	4600	7300	8480	1180	5780
		SY	16900	21500	4600	7300	8480	1180	5780
		TY	16900	21500	4600	5780	6960	1180	5780
04	M.Com.	I	9800	12000	2200	8730	8920	190	2390
		II	9800	12000	2200	8730	8920	190	2390
05	M.Com. (Business Analytics)	I	23400	24000	600	28640	28680	40	640
		II	23400	24000	600	28640	28680	40	640

Sr. No.	Name of Programme	Class	Tuition Fees (In Rs.)			Other Fees (In Rs.)			Total Rise In Rs.
			22-23	23-24	Rise	22-23	23-24	Rise	
01	B.Sc.	FY	9000	10000	1000	5550	6570	1020	2020
		SY	9000	10000	1000	5550	6570	1020	2020
		TY	9000	10000	1000	4950	5890	940	1940
		TY(Zoo)	15000	18000	3000	12720	13660	940	3940
02	B.Sc. (Biotechnology)	FY	26000	30000	4000	15960	13130	-230	3770
		SY	29300	33500	4200	13360	13130	-230	3970
		TY	32500	37500	5000	15310	15050	-260	4740
03	B.Sc. (Computer Science)	FY	26000	26000	0	13360	13630	270	270
		SY	29300	30000	700	13360	13630	270	970
		TY	32500	33500	1000	15310	15550	240	1240
04	B.Sc. (Information Technology)	FY	16300	26000	9700	17260	17110	-150	9550
		SY	16300	30000	13700	18070	17920	-150	13550
		TY	16300	33500	17200	21810	21660	-150	17050



Sr. No.	Name of Programme	Class	Tuition Fees (In Rs.)			Other Fees (In Rs.)			Total Rise In Rs.
			22-23	23-24	Rise	22-23	23-24	Rise	
01	M.Sc. (Organic Chemistry), M.Sc. (Analytical Chemistry) M.Sc. (Microbiology)	I	25400	32000	6600	31020	31170	150	6750
02		II	25400	32000	6600	34400	34550	150	6750
03			25400	32000	6600	34400	34550	150	6750
04	M.Sc. (Biotechnology)	I	24400	26500	2100	37980	37800	-180	1920
		II	24400	26500	2100	41230	41050	-180	1920
05	M.Sc. (Computer Science) M.Sc. (Information Technology)	I	23400	29500	6100	28640	30580	1940	8040
		II	23400	29500	6100	31760	33700	1940	8040
06	M.Sc. (Data Analytics)	I	23400	24000	600	31760	31800	40	640
		II	23400	24000	600	31760	31800	40	640
07	M.Sc. (Chemistry) (By Research)	--	6000	6000	0	22790	24310	1520	1520
08	Post Graduate Diploma in Analytical Instrumentation	I	12000	12000	0	8000	8000	0	0

Sr. No.	Name of Programme	Class	Tuition Fees (In Rs.)			Other Fees (In Rs.)			Total Rise In Rs.
			22-23	23-24	Rise	22-23	23-24	Rise	
01	Ph.D. (Arts)	I	15000	20000	5000	12140	13010	870	5870
		Next Years	15000	20000	5000	9540	10410	870	5870
02	Ph.D. (Commerce)	I	15000	20000	5000	12140	13010	870	5870
		Next Years	15000	20000	5000	9540	10410	870	5870
03	Ph.D. (Science)	I	8000	10000	2000	27640	29160	1520	3520
		Next Years	8000	10000	2000	25040	26560	1520	3520



Sr. No.	Name of Programme	Class	Total Fees (In Rs.)		
			22-23	23-24	Rise
01	Diploma in Interior Designing (SNDT)	I	40300	41000	700
		II	40300	41000	700
02	Diploma in Interior Designing (Autonomous)	I	40300	41000	700
		II	40300	41000	700
03	Diploma in Fashion Designing (Autonomous)	I	41600	42000	400
		II	41600	42000	400

Dr. S.T. Gadade further presented the impact of revision of fees on accounts of the college as per the statement given below;

In the last academic year i.e. 2022-23 when tuition fees were revised, the expected salary expenses status was break-even to the receipts. But, in the academic year 2022-23 the management has appointed 21 new qualified teachers through university panel and 18 new qualified teachers on yearly basis with salary of Rs.55000/- and Rs.50,000/- per month for each teacher respectively which was as good as double to previous salary. This resulted in deficit of 18% i.e. Rs.93,74,851/-.

Academic Year	2021-2022		2022-2023 (Previous Projection)	
	Tuition Fees Receivable	Expected Salary Expenses	Tuition Fees Receivable	Expected Salary Expenses
Amount in Rs.	4,35,81,860	4,62,68,302	5,46,82,000	5,45,46,348
Surplus / (-) Deficit		-26,86,442		1,35,652
Surplus / (-) Deficit %		-6%		0.25%

Academic Year	2022-2023 (Actual)		2023-2024	
	Tuition Fees Receivable	Expected Salary Expenses	Tuition Fees Receivable	Expected Salary Expenses
Amount in Rs.	5,33,92,320	6,27,67,171	7,35,19,840	7,53,70,128
Surplus / (-) Deficit		-93,74,851		-18,50,288
Surplus / (-) Deficit %		-18%		-2.5%



Academic Year	2022-2023 (Actual)		2023-2024	
Particulars	Other Fees Receivable	Expected Other Expenses	Other Fees Receivable	Other Expenses
Amount in Rs.	3,80,31,841	4,15,94,465	4,09,11,280	4,30,21,811
Surplus / (-) Deficit		-35,62,624		-21,10,531
Surplus / (-) Deficit %		-9%		-5%

Academic Year	2022-2023 (Actual)		2023-2024	
Particulars	Total Fees Receivable	Expected Total Expenses	Total Fees Receivable	Total Expenses
Amount in Rs.	91424161	104361636	114431120	118391939
Surplus / (-) Deficit		-12937475		-3960819
Surplus / (-) Deficit %		-14%		-3%
Overall Rise %			25%	

After computation of budget with proposed fees the overall rise in fees is 25% and deficit has reduced from 14% to 3%.

This revision of fees is necessary -

- To meet the deficit in the fees received and payment of salary to staff
- To pay revised salary to the teaching and non-teaching staff
- To provide teaching learning gadgets

Resolution No. 3.

After having detailed discussion, the proposal of revised fees structure submitted by the college has been approved and asked to implement from the academic year 2023-2024.

Resolution has been approved unanimously.

Item No. 4

Approval of revised examination fees structure for the academic year 2023-24.

Description:

Dr. S. K. Patil, Principal informed the members that as per University of Mumbai circular VCD no. Exam./Fees/15/2018 dated 31st January 2018 fees can be increased by 5% every year. So, accordingly increment of 5% of examination fees with respect to fees of 2022-23 has been proposed for the academic year 2023-2024 as per the table given below;



Fresh / Regular Students	Present Fees Academic Year 2022-23	Revised fees from Academic Year 2023-24
Under Graduate	Rs.1470/-	Rs.1550/-
Post Graduate	Rs.2160/-	Rs.2270/-

ATKT Students (No. of Subjects / Papers)		Present Fees Academic Year 2022-23	Revised fees from Academic Year 2023-24
Under Graduate	One ATKT	Rs.370/-	Rs.390/-
	Two ATKT	Rs.690/-	Rs.730/-
	Three or More ATKT	Rs.1470/-	Rs.1550/-
Post Graduate	One ATKT	Rs.690/-	Rs.730/-
	Two ATKT	Rs.1140/-	Rs.1200/-
	Three or More ATKT	Rs.2160/-	Rs.2270/-

Applicable For	Late Fees	Super Late Fees
UG/PG/ATKT All Examinations	Rs.100/-	Rs.500/-
<ul style="list-style-type: none"> • Rates of late fees and super late fees are as per University Norms • Late fees and Super Late fees are applicable as per the schedule of examinations declared by the college time to time 		

Resolution No. 4.

After having detailed discussion, the proposal of revised examination fees structure submitted by the college has been approved and asked to implement from the academic year 2023-2024.

Resolution has been approved unanimously.

Item No. 5

To discuss and approve the annual budget for the financial year 2023-24.

Discussion:

Dr. S. K. Patil, Principal informed the members that first draft of budget for the financial year 2023-24 has been prepared by putting revised fees and revision of salary. Mr. Surve G.K. explained receipts and disbursements in budget summary head-wise.



The summary of the **total budget of College** is as given below;

RECEIPTS	Grand Total	Disbursements	Grand Total
A. TUITION FEES	17,70,23,920	A. EMPLOYEE - COST	17,90,81,614
B. ACADEMIC	2,56,68,140	B. ACADEMIC	2,76,35,747
C. ADMINISTRATIVE	1,91,48,905	C. ADMINISTRATIVE	2,08,00,615
D. UNIVERSITY CONTRIBUTIONS & STUDENTS' GROUP INSURANCE, ETC.	14,16,000	D. UNIVERSITY CONTRIBUTIONS & STUDENTS' GROUP INSURANCE, ETC.	14,16,000
Deficit	56,77,011	Surplus	0
GRAND TOTAL	22,89,33,976	GRAND TOTAL	22,89,33,976

The summary of the **Govt. Supported Programmes budget** of College is as given below;

RECEIPTS	Govt. Supported Programmes (G)	Disbursements	Govt. Supported Programmes (G)
A. TUITION FEES	10,18,73,880	A. EMPLOYEE - COST	10,18,73,880
B. ACADEMIC	12,15,900	B. ACADEMIC	15,86,837
C. ADMINISTRATIVE	19,84,675	C. ADMINISTRATIVE	28,03,116
D. UNIVERSITY CONTRIBUTIONS & STUDENTS' GROUP INSURANCE, ETC.	2,67,890	D. UNIVERSITY CONTRIBUTIONS & STUDENTS' GROUP INSURANCE, ETC.	2,67,890
Deficit	11,89,378	Surplus	0
GRAND TOTAL	10,65,31,723	GRAND TOTAL	10,65,31,723

The summary of the **Self-Financing Programmes budget** of College is as given below;

RECEIPTS	Self-Financing Programmes (G)	Disbursements	Self-Financing Programmes (G)
A. TUITION FEES	7,51,50,040	A. EMPLOYEE - COST	7,72,07,734
B. ACADEMIC	2,44,52,240	B. ACADEMIC	2,60,48,910
C. ADMINISTRATIVE	1,71,64,230	C. ADMINISTRATIVE	1,79,97,499
D. UNIVERSITY CONTRIBUTIONS & STUDENTS' GROUP INSURANCE, ETC.	11,48,110	D. UNIVERSITY CONTRIBUTIONS & STUDENTS' GROUP INSURANCE, ETC.	11,48,110
Deficit	44,87,633	Surplus	0
GRAND TOTAL	12,24,02,253	GRAND TOTAL	12,24,02,253

Resolution No. 5.

Governing Body considered and approved the budget for the financial year 2023-24 and suggested to make provision of expenses for implementation of NEP-2020 in the budget as per



the suggestions by Finance Committee. Governing Body asked to prepare final budget after the admission procedure to get factual financial projection.

Resolution has been approved unanimously.

Item No. 6

To discuss and approve feedback on review of syllabus.

Discussion:

Prof. Dr. Aghav B.D. presented feedback mechanism, objectives of feedback system, feedback collected by the departments in 2022-23, report of analysis of feedback collected for design of syllabus (SY and TY) and suggestions by IQAC on review of the syllabus.

Resolution:

After having a detailed discussion on feedback on review of syllabus for academic year 2022-23 has been approved.

Resolution has been approved unanimously.

Item No. 7

To discuss on appointment of Architecture for extension of College building.

Discussion:

- The plot available for construction of new building has been demarked by marking boundaries and margins to be kept from the boundaries as per standard norms.
- The list of requirements of various utilities has been prepared.
- Advertisement for experienced Architects was given in news papers viz. The Indian Express, Loksatta, Sakal and Ram Prahar on 19/12/2022.
- Twelve (12) architects have responded to the advertisement.
- For finalisation of architect, interactive meeting has been scheduled on Saturday, 29th April 2023 at 11:00am.
- The letters of the interactive meeting have been sent to all architects by email on 20.04.2023.
- After selection of architect, preparation of design of the building, purchase of additional FSI, obtainance commencement certificate, etc. processes for construction of building will be initiated.



Resolution:

The committee of five (05) members given below will monitor the process for selection of Architect for extension of college building.

Sr. No.	Name	Designation
1	Shri. Ramsheth Thakur	Chairman, J.B.S.P. Sanstha, Panvel
2	Shri. Y. T. Deshmukh	Vice-Chairman, J.B.S.P. Sanstha, Panvel
3	Dr. S.T. Gadade	Secretary, J.B.S.P. Sanstha, Panvel
4	Shri. Darshan Thakur	Engineer, J.B.S.P. Sanstha, Panvel
5	Prof. Dr. S. K. Patil	Principal, C.K.T.A.C.S. College, New Panvel (Autonomous)

The committee will study the profile of the Architects with their work of educational infrastructure and will select the architecture for extension of college building.

Resolution has been approved unanimously.

Item No. 8

To discuss and approve a plan for utilization of administrative grant for Autonomous College funded by UGC.

Description:

The college has prepared a budget plan for the utilization of an administrative grant of Rs. 22 lakhs funded by UGC to Autonomous colleges to meet their additional and special needs. The finance committee has approved the said plan. The details are presented in Annexure 12.

Discussion:

Dr. S.T. Gadade suggested that college should utilize this grant appropriately as per the guidelines from UGC.

Resolution:

After having a detailed discussion, the plan for the utilization of administrative grant of Autonomous College funded by UGC has been approved unanimously.



Item No. 9

To discuss and approve commencement of New Programme from the academic year 2023-24.

Discussion:

Prof.(Dr.) S.K. Patil has put the proposal for commencement of new Programme i.e. 1. B.Sc. in Fashion and Apparel Design from the academic year 2023-24 and discussion was held. Need of relevant programme have been justified by Prof.(Dr.) S.K. Patil. The members of Governing Body have unanimously given approval for commencement of the New Programme by taking appropriate steps.

Resolution No.9:

After having a detailed discussion all the members approved to start the new programme i.e. **1. B.Sc. in Fashion and Apparel Design** from the academic year 2023-24.

Resolution has been approved unanimously.

Item No. 10

Any other matter with the permission of the chair.

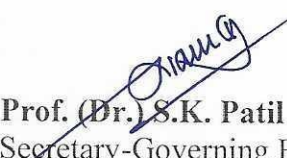
There was no matter for discussion.

Closing remarks


The meeting was concluded with a vote of thanks given by Prof. Dr. S.B. Yadav, In-charge, Faculty of Commerce of the College.



Prepared by


Prof. (Dr.) S.K. Patil
Member Secretary-Governing Body and
Principal,
Changu Kana Thakur A.C.S. College,
New Panvel (Autonomous)

Approved by


Hon. Shri. Ramsheth Thakur (Ex-M.P.)
Chairman, Governing Body and
Chairman, J.B.S.P. Sanstha, Panvel