

Janardan Bhagat Shikshan Prasarak Sanstha's

**CHANGU KANA THAKUR
ARTS, COMMERCE & SCIENCE COLLEGE, NEW PANVEL
(Autonomous)**

(Re-accredited 'A+' Grade by NAAC, 'College with Potential for Excellence'
Status Awarded by UGC
& 'Best College Award' by University of Mumbai)

Governing Body Meeting

MINUTES OF MEETING OF GOVERNING BODY

Meeting No. : 01 Academic Year : 2019-20 Date : 08/12/2019

Minutes of the 1st meeting of the members of the Governing Body for the academic year 2019-20 held on Sunday, 8th December 2019 at 11:00 a.m. in Skill Development Resource Centre, Changu Kana Thakur A.C.S. College, New Panvel.

This meeting was attended by the following members:

Sr. No.	Name	Designation	Position
01	Shri. Ramsheth Thakur (Ex-M.P.)	Chairman, J.B.S.P. Sanstha, Panvel	Chairman
02	Dr. Anil Patil	Chairman, Rayat Shikshan Sanstha, Satara	Member (Educationist)
03	Shri. Y. T. Deshmukh	Vice-Chairman, J.B.S.P. Sanstha, Panvel	Member (Management)
04	Shri. Prashant Thakur (M.L.A. Panvel)	Member, Board of Executives, J.B.S.P. Sanstha, Panvel	Member (Management)
05	Dr. S. T. Gadade	Secretary-J.B.S.P. Sanstha, Panvel	Member (Management)
06	Prof. M. S. Parihar	Head, School of Studies in Zoology & Biotechnology, Vikram University, Ujjain, Madhya Pradesh	Member (UGC Nominee)
07	Dr. (Mrs.) Elizabeth Mathews	Incharge-Faculty of Commerce, C. K. Thakur A.C.S. College, New Panvel	Member (Teacher)
08	Dr. U. T. Bhandare	Incharge-Faculty of Arts, C. K. Thakur A.C.S. College, New Panvel	Member (Teacher)
09	Dr. S. K. Patil	Vice-Principal, C. K. Thakur A.C.S. College, New Panvel	Permanent Invitee

10	Dr. B. D. Aghav	IQAC-Coordinator, C. K. Thakur A.C.S. College, New Panvel	Permanent Invitee
11	Mr. Shailesh N. Vajekar	RUSA-Coordinator, C. K. Thakur A.C.S. College, New Panvel	Permanent Invitee
12	Prof. (Dr.) V. D. Barhate	Principal, C. K. Thakur A.C.S. College, New Panvel	Member Secretary

The following members could not attend the meeting and the leave of absence was granted to them:

Sr. No.	Name	Designation	Position
01	Dr. Vijay Joshi	Ex-Joint Director (I/C), State Project Directorate (SPD) Maharashtra, Rashtriya Uchchta Shiksha Abhiyan (RUSA)	Member (Management)
02	Dr. Sanjay Jagtap	Regional Joint-Director, Higher Education, Konkan Region, Panvel, Raigad	Member (State Government Nominee)
03	Dr. Ajay Bhamre	Dean, Faculty of Commerce, University of Mumbai & Principal, Ramanand Arya DAV College, Bhandup	Member (University Nominee)

The meeting started with the welcome of the Chairman and all the members by the Prof. (Dr.) V.D. Barhate, Principal, C.K.Thakur ACS College, New Panvel.

Prof. (Dr.) V.b.D. Barhate, presented a profile of the college and presented the agenda of the meeting. The agenda for the meeting were approved without modification.

Business of meeting:

Item No. 1

To approve the panel of various Statutory and Non-statutory bodies as per the guidelines of the UGC and Government of Maharashtra for Autonomous Colleges

Description:

Prof. (Dr.) V. D. Barhate, Principal, Changu Kana Thakur A.C.S. College, New Panvel, informed that for the effective implementation of Autonomy, the college has constituted Statutory (Annexure 1) and non-statutory bodies (Annexure 2) as per the guidelines of UGC and Govt. of Maharashtra.

Discussion:

Dr. Anil Patil, Chairman, Rayat Shikshan Sanstha, Satara, emphasized to abide by all the rules for forming the Statutory and Non-statutory bodies.

Resolution:

After having detailed discussion the panels of various Statutory and Non-statutory bodies have been approved unanimously.

Item No. 2**To discuss and approve the new programmes and courses for the academic year 2019-20****Description:**

In this academic year, the college has started a new programme: T.Y.B.Sc. Zoology, 04 new certificate courses, 03 new diploma courses and 05 new bridge courses which were approved by respective Board of Studies and Academic Council.

Discussion:

Dr. Anil Patil suggested that while commencing a new programme/course, care must be taken that the programme/course should be job oriented. We should analyse the future need of the industry and then design the programme/course. e.g. programmes/courses related to Artificial intelligence (A.I.), Robotics, Cloud computing and Cyber security will enhance the employability of learners. The college should make MoU with external agencies for integral courses and placement.

Resolution:

After having detailed discussion the new programmes and courses for the academic year 2019-20 have been approved unanimously.

Item No. 3**Approval of Curricula of UG and PG Programmes****Description:**

For the academic year 2019-20, curricula of UG and PG programmes were re-designed by respective Board of Studies. About 15-20% of changes in the curricula were made as per the suggestions and inputs given by the Board of Studies. It was further approved by Academic Council and uploaded on the college website.

Discussion:

Dr. Anil Patil suggested that there should be at least a 33% change in the curriculum after every 3 years. The portion related to Soft skill development as well as career guidance should be incorporated in the curriculum.

Resolution:

After having detailed discussion the Curricula of UG and PG Programmes for the academic year 2019-20 has been approved unanimously.

Item No. 4

Approval of appointments of teachers for the current academic year have done as per the policies laid down by the UGC-Delhi, Govt. of Maharashtra and Janardan Bhagat Shikshan Prasarak Sanstha, Panvel

Description:

In our college, all appointments of teachers have been done, as per rules of UGC-Delhi, Govt. of Maharashtra and Janardan Bhagat Shikshan Prasarak Sanstha, Panvel

Discussion:

Dr. Anil Patil suggested that external professionals from NGO and Industry sectors should be involved in teaching some modules of curricula.

Resolution:

After having a detailed discussion the policy of appointments of teachers has been approved unanimously.

Item No. 5

Commencement of online courses and MOOC courses from the SWAYAM platform

Description:

The MOOC courses are helpful to upgrade the skill-based knowledge of students. The college has started these courses for faculty (as a part of FDP) and learners. This year, we have completed 07 MOOCs.

Discussion:

Dr. Anil Patil suggested that MOOC courses from the SWAYAM platform should be integrated with the regular curriculum of the PG learners on a compulsory basis.

Resolution:

After having a detailed discussion the permission has been granted unanimously to commence online courses and MOOC courses from the SWAYAM platform.

Item No. 6

To discuss and approve the fees structure of programmes and courses for academic year 2019-20

Description:

College is following the fees structure as per the circulars of University of Mumbai. Principal Prof. (Dr.) V.D. Barhate informed the members that the college has not made any change in the fees structure of the previous year and the same is implemented for the Academic year 2019-20.

Discussion:

Shri. Ramsheth Thakur, Chairman, J.B.S.P. Sanstha, Panvel and Dr. Anil Patil, Chairman, Rayat Shikshan Sanstha, Satara, suggested that the fees must be finalized in such a way to facilitate self-sustenance of the programmes in a subsequent year.

Resolution:

After having a detailed discussion the fees structure of programmes and courses for the academic year 2019-20 has been approved unanimously subject to the condition that the fees are to be increased at least 25% for U.G. and 30% for P.G. programmes and courses from next academic year and 5% increase every year for successive two years. After having a financial assessment, the decision of revision of fees is to be considered subsequently.

Item No. 7**Approval of revised Examination Manual****Description:**

The examination cell of the college has prepared an examination manual similar to that of the University of Mumbai with necessary modifications in the examination pattern as per suggestions from the respective Board of Studies. The final draft was approved by Academic Council and uploaded on the website.

Discussion:

Dr. Anil Patil suggested that utmost care should be taken to maintain the purity of the evaluation system as it the core of the entire education system.

Resolution:

After having a detailed discussion the revised Examination Manual has been approved unanimously.

Item No. 8**Discussion and approval of examination fees and remuneration for the teachers and non-teaching staff engaged in examination work.****Description:**

Principal Prof. (Dr.) V. D. Barhate informed the members that college is following the circulars of University of Mumbai for the collection of examination fees and remuneration to teachers and non-teaching staff engaged in the examination work.

Discussion:

Dr. Anil Patil suggested that the examination fees should compensate for all the expenses associated with the examination.

Resolution:

After having a detailed discussion the revised examination fees and remuneration for the teachers and non-teaching staff have been approved unanimously.

Item No. 9**Discussion and approval of policy for promotion of research and consultancy****Description:**

Teachers need to be provided with seed money and incentives for the promotion of research and consultancy. The college has prepared an extensive plan for this purpose (Annexure 8).

Discussion:

Dr. Anil Patil suggested that the teachers should be encouraged for publication of their research work in UGC recognized journals and to apply for the patent for innovations. Teachers should involve students in research activities.

Resolution:

After having a detailed discussion the policy for promotion of research and consultancy has been approved unanimously.

Item No. 10**Administrative approval of Annual e-governance system****Description:**

Adoption of e-governance is inevitable for good governance and smooth conduct of academic and administrative work. It has also been made mandatory by NAAC and RUSA. Therefore, the college has planned to implement the e-governance system in the area of Administration, Finance and Accounts, Student admission and Support, and Examination from the next academic year 2020-21.

Discussion:

Dr. Anil Patil suggested that college should digitalize all the existing systems and regularly go for external academic and financial audit.

Resolution:

After having a detailed discussion the Annual e-governance system has been approved unanimously.

Item No. 11

Approval of following scholarships, studentships, fellowships, prizes and medals

- a. Scholarships for deserving students based on merit
- b. Fee concessions for national and international achievers in NCC, NSS, sports and cultural activities organized by University/Govt. of Maharashtra/Govt. of India.
- c. Special financial assistance for physically challenged students
- d. Late Shri. Janardan Atmaram Bhagat Scholarship for merit rankers.
- e. Late Shri. Changu Kana Thakur Scholarship for merit rankers.
- f. Late Smt. Bhagubai Changu Thakur Scholarship for merit rankers (Girls).

Description:

Principal Prof. (Dr.) V. D. Barhate informed the members that as per the guidelines of NAAC, the college has planned for scholarships for meritorious students, for National and International Awardee in NCC, NSS, Sports, DLLE and Cultural activities, and scholarship for physically disabled students (Divyangjan). Details are given in Annexure 10.

Discussion:

Dr. Anil Patil and Shri. Ramsheth Thakur expressed their views that recognition and felicitation of student's achievement have a positive impact on the progress of that student and it also encourages other students for similar achievements.

Resolution:

After having a detailed discussion with an appreciation, the item about the scholarships, studentships, fellowships, prizes and medals has been approved unanimously.

Item No. 12

Discussion and approval of allocation of funds to the items/facilities mentioned in the Detailed Project Report (DPR) submitted to RUSA.

Description:

Principal Prof. (Dr.) V. D. Barhate informed the members that RUSA has sanctioned a fund of Rs. 5 Crore for the up-gradation of academic and administrative processes. For the utilization of this fund, Detailed Project Report (DPR) has been prepared by RUSA fund utilization committee of our college and the same is submitted to and approved by RUSA.

Discussion:

Dr. M.S. Parihar suggested that college should take initiatives for the establishment of an incubation centre. The college may also collaborate with foreign universities such as Cambridge University for initiating programmes like Certificate course in communication skills.

Resolution:

After having a detailed discussion the allocation of funds to the items/facilities mentioned in the Detailed Project Report (DPR) submitted to RUSA has been approved unanimously.

Item No. 13**Discussion and approval of a plan for the utilization of administrative grant of Autonomous College funded by UGC.****Description:**

The college has prepared a budget plan for the utilization of an administrative grant of Rs. 22 lakhs funded by UGC to Autonomous colleges to meet their additional and special needs. The finance committee has approved the said plan. The details are presented in Annexure 12.

Discussion:

Dr. M.S. Parihar suggested that college should utilize this grant appropriately as per the guidelines from UGC.

Resolution:

After having a detailed discussion the plan for the utilization of administrative grant of Autonomous College funded by UGC has been approved unanimously.

Item No. 14**Discussion and approval of incidental expenditures to conduct meetings of the authorities under RUSA.****Description:**

To meet the incidental expenditure as TA/DA to conduct the meetings of the authorities under RUSA, RUSA fund utilization committee of our college has prepared a budget plan which was approved by the finance committee. Details are given in Annexure 13.

Discussion:

Dr. S. T. Gadade, Secretary-J.B.S.P. Sanstha, Panvel suggested that for the sanctioning of incidental expenditure as TA/DA, the rules and regulations prescribed by the University of Mumbai and UGC need to be followed.

Resolution:

After having a detailed discussion the incidental expenditures to conduct meetings of the authorities under RUSA have been approved unanimously.

Item No. 15

To discuss and approve the accounts along with audit status for the financial year 2018-19

Description:

As a part of mandatory accounting practice, the college has prepared the Receipt and Payment Accounts and Balance Sheet has been audited by a statutory auditor. It has also been approved by the Finance Committee.

Discussion:

Dr. Anil Patil, Chairman suggested that the measures should be taken to minimize the deficit.

Resolution:

After having a detailed discussion the audited Receipt and Payment Accounts and Balance Sheet for the financial year 2018-19 have been approved unanimously.

Item No. 16

Discussion and approval of the Budget for the financial year 2019-20

Description:

The college has prepared the Budget estimate for the financial year 2019-20 and it has been approved in the meeting of Finance Committee of the college. Details are given in Annexure 15.

Discussion:

Shri. Ramsheth Thakur, Chairman, J.B.S.P. Sanstha appreciated that the deficit is decreasing, but it is the need of the time that college should make an attempt to manage its expenses from its own receipts.

Resolution:

After having a detailed discussion the Budget for the financial year 2019-20 has been approved unanimously.

Item No. 17

Any other matter with the permission of the chair

Discussion:

No other matter was proposed by any of the members.

Item No. 18

Closing remarks

Discussion:

Dr. Anil Patil proposed that the college should undertake time-bound projects. He also suggested that college should always keep a corpus fund for infrastructure development. Shri. Y.T. Deshmukh, Vice-chairman, J.B.S.P. Sanstha, Panvel mentioned that the college has outstanding achievements, but there is a need to publicize it. Dr. S.T. Gadade, Secretary J.B.S.P. Sanstha informed the members that the college has initiated the Foundation Course in NSS/NCC/Physical Education for imparting value education.

The meeting was concluded with a vote of thanks proposed by Dr. S. K. Patil, Vice-Principal and Head-Department of Chemistry.

Prepared by



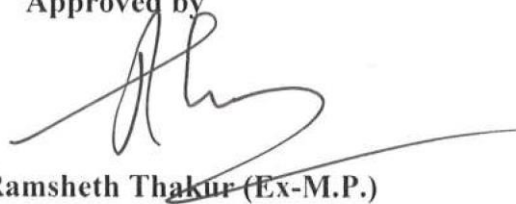
Mr. Shailesh N. Vajekar
RUSA-Coordinator,
Changu Kana Thakur A.C.S. College,
New Panvel

Endorsed by



Prof. (Dr.) Vasant D. Barhate
Member Secretary-Governing Body,
Principal,
Changu Kana Thakur A.C.S. College,
New Panvel

Approved by



Hon. Shri. Ramsheth Thakur (Ex-M.P.)
Chairman-Governing Body,
Chairman, J.B.S.P. Sanstha,
Panvel