

Minutes of the Meeting of College Development Committee

Academic Year: 2021-22

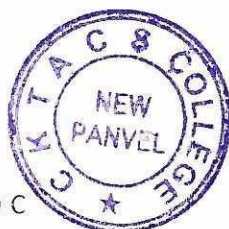
Meeting No. : 01

Date : 13/10/2021

Minutes of the 1st meeting of the 'College Development Committee' for the academic year 2021-22 held on Wednesday, 13th October 2021 at 03:30 p.m. in Skill Development Resource Centre (Room No. 004).

The meeting was attended by the following members:

Sr. No.	Name	Designation	Position
01	Hon'ble Shri. Ramsheth Thakur (Ex-M.P.)	Chairman, J.B.S.P. Sanstha, Panvel	Chairman
02	Hon'ble Shri. Y. T. Deshmukh	Vice-Chairman, J.B.S.P. Sanstha, Panvel	Member
03	Hon'ble Dr. S. T. Gadade	Secretary, J.B.S.P. Sanstha, Panvel	Member
04	Dr. S.K. Patil	I/C Principal of the college	Member- Secretary
05	Shri. Paresh Thakur	Representative, Social Service	Member
06	Adv. Vinayak Koli	Representative (Education)	Member
07	Mr. Ghanshyam Jadhav	Representative (Industry)	Member
08	Mr. Kiran Bade	Representative (Alumni)	Member
09	Dr. S. B. Yadav	Representative (Teacher)	Member
10	Dr. D. S. Narkhede	Representative (Teacher)	Member
11	Dr. B. D. Aghav	IQAC Coordinator	Member
12	Dr. Shailesh Vajekar	RUSA Coordinator	Member
13	Dr. S. I. Unhale	Controller of Examinations	Permanent Invitee
14	Mr. G.K. Surve	Head Clerk	Permanent Invitee
15	Mr. P.K. Gondhali	Non-Teaching Staff	Permanent Invitee



The Agenda for the discussion was as follows:

<u>Item No. 1</u>	Approval to the minutes of the meeting of College Development Committee held on October 6, 2020 and its Action Taken Report.
<u>Item No. 2</u>	To discuss and approve the revised fees structure of programmes and courses from the academic year 2021-22 onwards.
<u>Item No. 3</u>	Discussion and approval of revised examination fees from the academic year 2021-22 onwards.
<u>Item No. 4</u>	To discuss the RUSA fund and its utilization
<u>Item No. 5</u>	Discussion and approval of the establishment of Centre for Innovation, Incubation & Entrepreneurship (CIIE).
<u>Item No. 6</u>	Discussion and approval of civil and plumbing work.
<u>Item No. 7</u>	To discuss the report on "Dr. C.D. Deshmukh Centre for Administrative Services."
<u>Item No. 8</u>	Discussion and approval of creation of Yoga Centre.
<u>Item No. 9</u>	Any other matter with the permission of the chair.

Introduction to the meeting:

The meeting started with the introduction of College Development Committee by Dr. S.K. Patil, I/C Principal of the college and Member Secretary-CDC.

- ❖ **Welcome:** Dr. S.K. Patil welcomed the Hon'ble Chairman and Hon'ble members by offering bouquet.
- ❖ **Felicitation:** Hon'ble Chairman felicitated Dr. S.K. Patil for being appointed as I/C Principal of Changu Kana Thakur Arts, Commerce and Science College, New Panvel (Autonomous)



Dr. S.K. Patil, requested to the Chairman to open a meeting for discussion and making decisions on the agenda of the meeting.

Business of meeting:

Item No. 1 Approval to the minutes of the first meeting of College Development Committee held on October 6, 2020 and its Action Taken Report.

Description: The Secretary of College Development Committee Dr. S. K. Patil read the minutes and it's **Action Taken Report** of the meeting held on 6th October 2020 at 4 p.m. in the Skill Development Resource Centre (Room No. 004) of our college. The members of committee given following suggestions;

Item No. 1	Approval to the minutes of the first meeting of College Development Committee held on 7th December 2019 and its Action Taken Report
	No suggestion.
Item No. 2	Discussion and Approval to the necessary materials, equipment or utensils for the college
2.1	Purchase of uniforms to the non-teaching staff
Suggestions by	Suggestions
Shri. Y.T. Deshmukh	It is mandatory to all non-teaching staff to wear the uniform in campus which has been given to them. Management representative will check it randomly. (Shri. Y.T. Deshmukh)
2.2	Purchase of water coolers
Suggestions by	Suggestions
Shri. Y.T. Deshmukh	All water coolers should be given input of water purifier water only and purity of water has to be monitored on regular basis.



2.3	Purchase of fire extinguishers
Suggestions by	Suggestions
Shri. Y.T. Deshmukh	<ul style="list-style-type: none"> • At least 01 (One) massive mock drill should be conducted in each academic year. • Periodical mock drill has to be conducted for operation of fire extinguishers. • Expired fire extinguishers should be used for mock drill and then to be sent for refilling.
Shri. Ramsheth Thakur	<ul style="list-style-type: none"> • This training has to be given to all Teaching and Non-Teaching staff periodically. Training schedule has to be prepared and implemented strictly. • At least 04 (Four) Training sessions should be carried out in a year and expertise of our Institute of Industrial Safety should be used.
Mr. Ghanshyam Jadhav	<ul style="list-style-type: none"> • Chemical handling safely workshop has to be conducted for the staff working in laboratories. • Chemical Safety Chart has to be displayed in laboratories.
Item No. 3	Discussion and Approval to the renovation and up-gradation of Infrastructure & Learning resources
	No suggestion.
Item No. 4	Appointment of a full-time Placement Officer
Suggestions by	Suggestions
Shri. Ramsheth Thakur	<ul style="list-style-type: none"> • Re-advertisement should be given for appointment of a full-time Placement Officer with required qualification. The salary of placement officer should be equivalent to newly joined unaided Assistant Professor. • If suitable candidate for the post of Placement Officer is not found, college teacher should be trained for this work, this is as per the practice of



	Rayat Shikshan Sanstha, Satara.
Item No. 5	Appointment of a full-time Counsellor
Suggestions by	Suggestions
Shri. Ramsheth Thakur	<ul style="list-style-type: none"> Re-advertisement should be given in renowned newspapers for appointment of a full-time Counsellor with required qualification. The Counsellor should be offered handsome salary, it may go upto Rs.40,000/- or more depending upon the profile of the candidate.
Shri. Y.T. Deshmukh	<ul style="list-style-type: none"> During conduct of interview for selection of Counsellor college has to request Hon. Shri. Ramsheth Thakur to remain present for the interview for selection of suitable candidate.
Item No. 6	Discussion and Approval to the organisation of Workshops / Seminars / Conferences
Suggestions by	Suggestions
Shri. Y.T. Deshmukh	<ul style="list-style-type: none"> Out of 8 seminars planned only 2 seminars were conducted. This indicates zero initiative. Online mode was available for these activities. Due to lack of eager to overcome pandemic challenges. It is not acceptable to the management. The teaching staff should take note of this.
Shri. Ramsheth Thakur	<ul style="list-style-type: none"> Money saving is not important. Activities must be conducted. Nil pendency of planned activities should be achieved.

Resolution No. 1 The minutes of the meeting of College Development Committee held on October 6, 2020 and its Action Taken Report have been approved unanimously along with suggestions mentioned above.



Item No. 2 To discuss and approve the revised fees structure of programmes and courses from the academic year 2021-22 onwards.

Description: Dr. S.T. Gadade presented the structure of fees approved in Finance Committee Meeting on 17.01.2021 with resolution no.3. Dr. Gadade informed the members that UGC nominee of Academic Council of our college has suggested revising the fees of self-financing programmes. As an autonomous college our college can revise the fees. Dr. Gadade explained the basic needs of fees revision as below;

- To meet the deficit in the fees received and payment of salary
- To pay revised salary to the teaching and non-teaching staff
- To provide teaching learning gadgets
- From 2008 onward University of Mumbai has not revised fees. In 2019-20 tuition fees – salary expenses deficit was 24%. Now after revision of fees in 2021-22 tuition fees – salary expenses deficit estimated is 6%.

Hon.Shri. Ramsheth Thakur expressed his views as below;

- The staff has to be paid good salary.
- If the staff is not performing well, he/she has to be replaced with best one.
- We may think about contract basis appointment to get efficient staff by offering higher salary to get more smart & efficient work. Efficient office staff should be appointed to provide better service to the students. Professional training should be given to staff for better communication with students and other stake holders of the college.
- He referred a programme on ZeeTV sponsored by Hon. Shri. Patangrao Kadam. The anchoring of the programme was the best. The presentation and knowledge was excellent. In this line we should also organise various innovative academic as well as co-curricular activities for the overall development of the students.
- He communicated that Mrs. Neela Upadye madam has proposed to make MOU with Film Society and conduct their activity in the College for



making awareness regarding art films.

- Our college has achieved NAAC grades from A to A+ with 3.61 credits and now it is our responsibility to maintain it and achieve newer heights of glory and excellence in higher education, although it is challenging job, it can be possible by working as a team.
- In coming two years NAAC will again assess our college. Due to pandemic already 03 years of 4th cycle have gone and now we have only two years for analysing, planning and execution.
- We should upgrade our infrastructure to fulfil all needs of students. We have to provide the facilities and commensurately revision of the fees can be made. We have to improve our quality. Fees revision should not affect the admissions.
- The feedback of impact of fees revision in academic year 2021-22 will be studied and then policy for fees revision will be decided for the next academic year 2022-2023.

Resolution No. 2 After having detailed discussion the proposal of revised fees structure submitted by the college approved in Finance Committee meeting on 17.01.2021 with -

- 30% increase in fees on the basis of fees of 2019-2020 (As per University Circular) of all self-finance programmes and divisions from academic year 2021-2022
- Other points mentioned in Notes to Fees revision have been approved unanimously and asked to implement from academic year 2021-2022.

Item No. 3 Discussion and Approval of revised examination fees from academic year 2021-22 onwards.

Discussion: Dr. S.T. Gadade presented examination fees approved in Finance Committee Meeting on 17.01.2021 with resolution no.6. As the college become



autonomous, the college has followed the examination fees structure approved by the University of Mumbai for all UG/PG/Research programmes and courses up to academic year 2020-21.

Dr. S.T. Gadade, Dr. S.K. Patil and Dr. S.I. Unhale explained increased scope of administration of examination and accordingly necessity to increase in examination fees from academic year 2021-22 as mentioned below;

- To conduct all examinations at college level through new and sophisticated software
- For setting of question papers through panel
- For moderation of all answer books
- Honorarium to controller of examinations
- To revise remuneration of examination work
- For change in examination pattern (Internal + External) to all programmes
- Proposal for online assessment of answer books
- Up-gradation of examination cell to make it ICT based

The details of revision are as under;

- 30% increase in examination fees on the basis of examination fees of academic year 2019-2020 (as per the university circular) from academic year 2021-2022.
- 5% increase in examination fees on the basis of revised examination fees of academic year 2021-2022 from academic year 2022-23 and subsequent years.

Resolution No. 3 After having detailed discussion the proposal of revised examination fees structure submitted by the college approved in Finance Committee meeting on 17.01.2021 with -

- 30% increase in examination fees on the basis of examination fees of academic year 2019-2020 (as per the university circular) from academic year 2021-2022
- 5% increase in examination fees on the basis of revised



examination fees of academic year 2021-2022 from academic year 2022-23 and subsequent years and

- other points mentioned in Notes to Fees revision.

have been approved unanimously and asked to implement from academic year 2021-2022.

Item No. 4 To discuss the RUSA fund and its utilization.

Discussion: Dr. S.N. Vajekar explained that RUSA has approved grant of Rs.5crore. Out of that only 2.5 crore has been received to college. Dr. S.N. Vajekar presented with PPT utilization head-wise and balance grant to be utilised.

Summary of Utilization of RUSA Grant Received	Amount (In Lakhs)
Total Sanctioned	500.00
Total Received	250.00
Utilized Amount	168.71
Balance Amount	81.30
PO issued for Science Equipment (eTender-1)	20.02
PO to be issued for Science Equipment (eTender-2)	50.00
Remaining Balance	11.28

RUSA Fund – Expenditure Statement for Rs.250 Lakhs (2.5 Crore)					
Sr. No.	Head	Sub Head	Allocated Amount (Rs. In Lakh)	Utilized Amount (Rs. In Lakh)	Balance Amount (Rs. In Lakh)
1	Entrepreneurship Cell	Incubation & Innovation Centre a) Furniture, Fixtures, Computers, etc.	6.00	5.69	0.31
2	Hard Component	1) Equipment 2) Computers	90.00 43.00	18.85 42.65	71.15 0.35
3	Soft Component	1) Seminars / Workshops/ Conferences 2) Training programmes for Non-Teaching staff & office staff 3) Seed money for Research Students	25.00 1.00 10.00	24.02 0.26 9.00	0.98 0.74 1.00



Sr. No.	Head	Sub Head	Allocated Amount (Rs. In Lakh)	Utilized Amount (Rs. In Lakh)	Balance Amount (Rs. In Lakh)
		4) Seed money for Research Teachers	18.00	17.75	0.25
		5) Academic Software	27.00	25.08	1.92
		6) Introduction of new skill development courses	14.00	12.15	1.85
		7) Health, sport and well being	2.00	0.86	1.14
		8) Organization of lectures/seminars/workshops/related to placement propose	14.00	12.39	1.61
Total			250.00	168.70	81.30

Following discussion took place and suggestions were given by the members;

Name of Member	Discussion / Suggestions
Hon. Shri. Ramsheth Thakur	<ul style="list-style-type: none"> The utilization of RUSA should be completed in due period and well in advance. The utilization reports should be submitted in time to the authority. Every research project should be given target for completion of the research project.
Shri. Y. T. Deshmukh	<ul style="list-style-type: none"> Research projects sanctioned to teachers and students with seed money should be reviewed quarterly to monitor progress of project work and utilization of the fund provided to them to avoid misuse of the fund. Research project fund should be utilized properly and monitored strictly as per sanction policy and standard guidelines
Dr. S.T. Gadade	<ul style="list-style-type: none"> Project monitoring committee should be formed having 6 members for continuous, monthly/quarterly feedback.

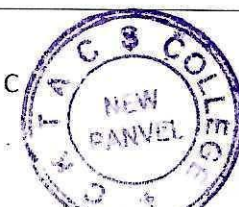
Resolution No.4 Utilization of RUSA grant has been approved unanimously with above suggestions, instructions and strict adherence of RUSA guidelines.



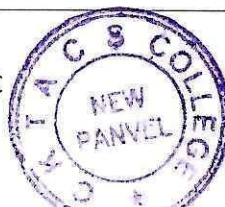
Item No.5 Discussion an approval of the establishment of Centre for Innovation, Incubation & Entrepreneurship (CIIE).

Discussion: The members made detailed discussion on various areas to be taken into consideration for establishment of Centre for Innovation, Incubation & Entrepreneurship (CIIE) are as under;

Name of Member	Suggestions / Discussion
Dr. S.T. Gadade	<ul style="list-style-type: none">• N.M. College has established Incubation Centre and that centre has received Rs.5crore grant from central govt. under ATAL scheme.• Dr. Gadade, Shri. Paresh Thakur, Dr. Aghav visited N.M. College and studied the Incubation centre.• In IIM/IIT such incubation centres are established.• Creation of innovative ideas, incubation of the idea and developing entrepreneurship for developing students to become entrepreneur is the scope of this CIIE centre.• For establishment of CIIE centre the staff having qualification in MBA, Computer, I.T., etc. has to be recruited with demarcated job profile.• We have already developed Commerce & Management Resource Centre and Science Resource Centre in our college under CPE scheme of UGC. The futuristic plan of these centres is to develop CIIE. So, these centres will become infrastructural part of CIIE.
Hon. Shri. Ramsheth Thakur	<ul style="list-style-type: none">• Our moto should not be only to develop CIIE for the sake of NAAC requirement. It should be developed to overcome challenge of placements and employability of passing out students. Our aim is to provide



	<p>training, coaching and resources to students to develop themselves as an entrepreneur and creation of employment for others.</p> <ul style="list-style-type: none"> • Rayat Shikshan Sanstha at Kharghar has established incubation centre. But, they are earning rent by giving their hall for business meeting of various industries in surrounding area. Though both industry and organisation are benefited the main focus of development of students as an entrepreneur is diluted. It should not happen in our centre.
<p>Shri. Y. T. Deshmukh</p>	<ul style="list-style-type: none"> • We can start Instrumentation Training Programme by using our Science Resource Centre equipped with research oriented sophisticated most technical instruments. • This course should be started from academic year 2022-2023. • The process of framing syllabus, approval in meetings of BOS, Academic Council and Governing Council to be initiated with weekly/monthly monitoring. • Our instruments must be always in working condition and can be used for earning financial resources by providing facility to industry and researchers for testing of their samples through trained students under guidance of our teachers. • We should do marketing of availability of facilities at our resource centre to establish collaboration with the industry in our surrounding area. It may also help our students to get employability in these industries. • Since ours is autonomous college we have to excel our market value through effective implementation of CIIE resources.



Adv. Vinayak Koli	<ul style="list-style-type: none"> • We can start Diploma in Labour Law which can give knowledge of 24 Laws to students and they can start their consultancy services in the industry.
Hon. Shri. Ramsheth Thakur	<ul style="list-style-type: none"> • Only the Principal is not responsible to do all things. Principal should take regular feedback of the activity and monitor continuous progress of the various projects. • All staff of the college should give justice to their post, they should know their scope of work and limitation of their authority and for good work strict adherence of discipline is necessary. • Continuous monitoring and fast decision through proper channel are required for target oriented work. • CDC is always ready to conduct meeting on demand to speed-up the projects to be undertaken. The Principal should communicate the requirement of the meeting as and when required to the management.

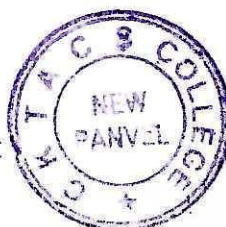
Resolution No.5 Establishment of Centre for Innovation, Incubation & Entrepreneurship (CIIE) has been principally approved unanimously. For initiation of establishment of CIIE detailed project report (DPR) should be prepared and presented before CDC. The DPR should consist the points discussed in the meeting with practical approach. All departments and IQAC should work collectively for preparation of DPR.



Item No.6 Discussion and approval of civil and plumbing work.

Discussion: Dr. S.K. Patil presented the estimates and scope of civil and plumbing work to the members in detail with PPT presentation.

Sr. No.	Particular	Department/Place	Approximate Budget In Rs.
01	Making grooves on cot stones joints, filling grouting on joints for preventing leakages	Gents and Ladies Staff Toilets 2nd floor 'D' wing	90,000
02	Repairing - Plumbing work:	Botany Laboratory 1st floor 'A' wing	7,500
03	Repairing - Plumbing work: Providing and fixing lab sink, Lab cock, angle cock, waist coupling, etc.	UG Biotechnology Lab. 1st floor 'D' wing	2,55,000
04	Repairing - Plumbing work: Providing and fixing lab sink, Lab. cock, angle cock, waist coupling with waist pipe, etc.	M.Sc. Biotechnology Laboratory (PG) 1st floor 'D' wing	25,000
05	Repairing - Plumbing work: Providing and fixing lab sink. etc. from Microbiology Lab. 1st floor 'C' wing	B.Sc. Microbiology Laboratory	1,10,000
06	Polishing - New and Old furniture (Table, Rack etc.)	Library	3,60,000
07	Wooden Ply Rack (Attached to Wall) 14'x3'(Deep 6")	UG Biotechnology Laboratory	27,000
08	New Staff Table with Drawers (13'x3')	Chemistry Staff Room Ground Floor 'A' Wing	45,000
09	Openable Panel Door Open Rack (2.5'x3.5') 2 Nos.	Chemistry Physical/Analytical Laboratory 'A' Wing	10,000
10	Wooden Ply Cupboard 8'x5'(Deep 20")	Dept. of Accountancy and Finance	50,000
11	Wooden Ply Computer Table (3'x2.5'x20")	Dept. of N.S.S.	10,000
		Total	9,89,500
12	Ceiling the window space of roof of Library Terrace (Proposed space for YOGA Center)	Library Terrace



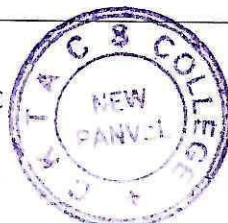
Hon'ble Chairman appreciated the requirement and asked the Principal to start the above mentioned furniture, civil and plumbing work.

Resolution No.6 After having detailed discussion, the work of new furniture, repairing of furniture, polishing of furniture, civil repairing and plumbing repairs at various locations and departments in college building as per description given in the table has been approved unanimously. All work has to be carried out by following standard guidelines of the Sanstha.

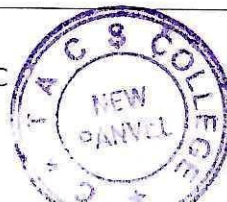
Item No.7 To discuss the report on "Dr. C. D. Deshmukh Centre for Administrative Services."

Discussion: Dr. S.K. Patil presented the estimates and scope of civil and plumbing work to the members in detail with PPT presentation.

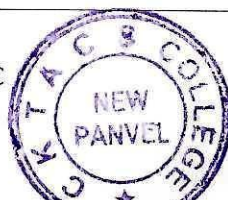
Name of Member	Suggestions / Discussion
Dr. S. T. Gadade	<ul style="list-style-type: none">Hon. Chairman sanctioned Rs.10 Lakh for development of the centre and asked to submit project report for the development.One Teaching staff Mr. J.M. Pawara has been assigned to take feedback of routine activities of the centre.The committee was formed, meeting was conducted on 14/01/2021 and status of the centre was studied. Since, the progress and expectations from the centre were not achieved, specific instructions were given to Mr. Sanjay Hiremath, coordinator of the centre for improvement in the system of administration. He was asked to submit report on outcome of the centre and project report for upgradation of the centre for utilising grant sanctioned by Hon. Chairman.The minutes of the meeting were given to Mr.



	Hiremath but during last one year he has not followed the instructions.
Shri. Y.T. Deshmukh	<ul style="list-style-type: none"> • As per the report given by Dr. Gadade the centre is not been run upto the standard of expectation linked with the name of Dr. C. D. Deshmukh. • He asked Mr. Hiremath how many students become govt. officers from 2015 to 2021 through the centre but he couldn't answer it.
Shri. Ramsheth Thakur	<ul style="list-style-type: none"> • As Mr. Hiremath made complaint of library staff not giving proper services and reading room day-night facility to students of competitive examinations, Hon. Chairman called library staff and given them instructions for providing all library facilities promptly. Reading room facility should be made available for students. He also warned them that ignorance of these instructions will not be tolerated and strict action will be taken against such staff.
Mr. Vinayak Koli	<ul style="list-style-type: none"> • He assessed activity and financial part of the centre. • He reported the discrepancies and non-following of minimum requirements of accounts as well as administration by Mr. Hiremath to the members.
Shri. Ramsheth Thakur	<ul style="list-style-type: none"> • Mr. Hiremath has not given justice to coordinator post and not worked to maintain status of centre to the name of centre i.e high profiled Dr. C.D. Deshmukh. • So, permission to conduct full centre and take 70% of net profit has been ceased with effect from 13/10/2021. • Mr. Hiremath and Mrs. Parab will work as employee of the Sanstha and will be paid monthly salary of Rs.25000/- and Rs.12000/- respectively from the month of October 2021.



	<ul style="list-style-type: none"> • Henceforth they should not take fees from students. Student fees shall be collected by office. Also they are also prohibited to make any expenses without consent of the Principal and management. • Mrs. Parab will work in college office and centre office. She will collect fees from students through college accounts software and handover it to Chief cashier of the college. • All financial transactions should be effected in accounts of Self-Financing unit. • If the work of both Mr. Hiremath and Mrs. Parab is not found upto the mark after 30th April 2022 they will be relieved. • Now, college teaching staff should be given charge to monitor the activities of the centre and responsibilities to be assigned to them. • To improve quality of administration and academic activities of the centre, the Principal has to conduct feedback meetings initially weekly, then half monthly, then monthly.
<p>Shri. Y.T. Deshmukh</p>	<ul style="list-style-type: none"> • After Diwali vacation advertising of the centre has to be done. • Mock-interview sessions has to be conducted. • College students may be offered 10% special discount. • Relying on in-house students can't increase the student strength. Special efforts are to be taken to increase the students. • The committee and coordinator should visit other centres and prepare report on their innovative academic practises, administrative set-up and infrastructure.



Mr. Sanjay Hiremath presented the report for upgradation of the centre.

Resolution No.7 After having detailed discussion on status of “Dr. C. D. Deshmukh Centre for Administrative Services” and review of the activities it was decided to give last opportunity to Mr. Hiremath for upgradation of the centre by considering above mentioned suggestions and expectations of the management. But, now he will work as an employee of the Sanstha. His performance will be observed till 30th April 2022. Mr. Hiremath should follow hierarchy in the administration. After review of work done by Mr. Hiremath, next policy of administration of centre will be finalised.

Item No.8 Discussion and approval of creation of Yoga Centre.

Discussion: Dr. S.K. Patil informed members that we have started certificate course in Yoga in our College. Dr. Mrs. R.D. Mhatre madam is coordinating the activities. The trainers are arranged from Belapur. Recently it has been running by online mode. To conduct yoga training for staff terrace of Library can be converted in Yoga centre by removing triangular canopies.

Resolution No.8 After having detail discussion it was decided unanimously that the terrace should be shown to architect and structural engineer. Their report should be put before CDC. On the basis of the report and financial estimate, CDC will approve the creation of Yoga Centre.

Item No.9 Any other matter with the permission of the chair.

With the permission of the chair following item was taken for the discussion.



Item No.9.1 To discuss and approve feedback analysis report on design and review of syllabus and it's action taken report.

Discussion: Dr. S.B. Yadav presented feedback analysis report on design and review of syllabus and it's action taken report.

Resolution No.9.1 After having detailed discussion on feedback analysis report on design and review of syllabus and it's action taken report was approved unanimously.

Discussion: After this item no other item come for discussion.

Hon. Ramsheth Thakur informed the Principal that, in this meeting admissions, accounts, Leave sanction, budget, report on activities planned and conducted. etc. subjects were not included in the agenda. In every meeting of CDC these subjects should be included.

Closing remarks: The meeting was concluded with a vote of thanks given by Dr. S.B. Yadav, Head, Department of Accountancy of the college.

Prepared by



Dr. S. K. Patil
Member-Secretary,
College Development Committee and
I/C Principal of the College

Approved by



Hon. Shri. Ramsheth Thakur (Ex-M.P.)
Chairman,
College Development Committee and
Chairman, J.B.S.P. Sanstha, Panvel



Minutes of the Meeting of College Development Committee

Academic Year: 2021-22

Meeting No. : 02

Date : 16/03/2022

Minutes of the 2nd meeting of the 'College Development Committee' for the academic year 2021-22 held on Wednesday, 16th March 2022 at 11:30a.m. in Skill Development Centre (Room No. 004).

The meeting was attended by the following members:

Sr. No.	Name	Designation	Position
01	Hon'ble Shri. Ramsheth Thakur (Ex-M.P.)	Chairman, J.B.S.P. Sanstha, Panvel	Chairman
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06	Mr. Ghanshyam Jadhav	Representative (Industry)	Member
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10	Dr. Shailesh Vajekar	RUSA Coordinator	Member
11	Dr. S. I. Unhale	Controller of Examinations	Permanent Invitee
12	Mr. G.K. Surve	Head Clerk	Permanent Invitee
13	Mr. P.K. Gondhali	Non-Teaching Staff	Permanent Invitee



The Agenda for the discussion was as follows:

<u>Item No. 1</u>	Approval to the minutes of the meeting of College Development Committee held on October 13, 2021 and its Action Taken Report.
<u>Item No. 2</u>	To discuss on admissions in the academic year 2021-2022.
<u>Item No. 3</u>	To discuss and approve income and expenditure for the period from 01/04/2021 to 28/02/2022.
<u>Item No. 4</u>	To discuss on requirement of additional classrooms.
<u>Item No. 5</u>	To discuss and approve the revised fees structure of programmes and courses from the academic year 2022-23 onwards.
<u>Item No. 6</u>	To discuss and approve the revised examination fees from the academic year 2022-23 onwards.
<u>Item No. 7</u>	To discuss and approve rates of CHB lectures remuneration from the academic year 2022-2023.
<u>Item No. 8</u>	To discuss and approve activities planned and conducted by IQAC in the academic year 2021-2022.
<u>Item No. 9</u>	To discuss and approve utilization of the RUSA fund and feedback of submission of utilization reports to RUSA.
<u>Item No. 10</u>	To discuss and approve activities and budget for Silver Jubilee Year celebration of the College.
<u>Item No. 11</u>	To discuss and approve addition of new courses for increasing credits for UG programmes from academic year 2022-2023.
<u>Item No. 12</u>	To discuss and approve procurement of 'Lecture Capturing System'.
<u>Item No. 13</u>	To discuss and approve utilization of unclaimed deposits of the students up to financial year 2020-2021.
<u>Item No. 14</u>	To discuss and take decision on amount of provident fund of college staff with the College.
<u>Item No. 15</u>	To discuss on requirement of additional storage for administrative office record.
<u>Item No. 16</u>	To discuss and approve maintenance work (Civil, Plumbing, Painting, etc.)
<u>Item No. 17</u>	To discuss and approve resignations and new appointments in the academic year 2021-22 till 28/02/2022.
<u>Item No. 18</u>	To discuss and approve long leaves of the staff in the academic year 2021-22 till 28/02/2022.
<u>Item No. 19</u>	To take feedback of activities conducted from 13/10/2021 to till date and approve proposal for development of "Dr. C.D. Deshmukh Centre for Administrative Services".
<u>Item No. 20</u>	Any other matter with the permission of the chair.



Introduction to the meeting:

The meeting started with the introduction of meeting by Dr. B.D. Aghav, IQAC Coordinator of the college and Member of CDC.

❖ **Welcome:** Dr. S.K. Patil welcomed the Hon'ble Chairman and Hon'ble members by offering bouquet.

Dr. S.K. Patil, requested to the Chairman to give the permission to open a meeting for discussion and making decisions on the agenda of the meeting.

Hon. Chairman permitted Dr. S.K. Patil to open a meeting for discussion and making decisions on the agenda of the meeting.

Business of meeting:

Item No. 1

Approval to the minutes of the meeting of College Development Committee held on October 13, 2021 and its Action Taken Report.

Description:

The In-charge Principal and Secretary of College Development Committee Dr. S. K. Patil read the **Minutes and Action Taken Report** of the meeting held on 13th October 2021.

Resolution No. 1

The minutes of the meeting of College Development Committee held on 13th October 2021 and its Action Taken Report have been approved. **(Annexure-1)**

Resolution has been approved unanimously.



Item No. 2

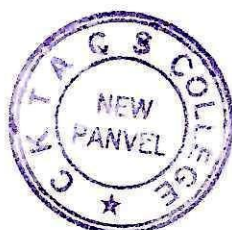
To discuss on admissions in the academic year 2021-22.

Description:

Prof. Dr. S.K. Patil, in-charge Principal presented the student strength stream-wise/ programme-wise and informed the members that increase in fees has no impact on strength of students. Students are increased in 2021-2022 with respect to admissions in 2020-2021.

Sr. No.	Stream	Intake	Admissions 2020-21	Admissions 2021-2022
01	Arts (UG)	720	518	575
02	Arts (PG)	360	173	142
03	Arts (Ph.D.)	05	4	5
	Total (Arts)	1085	695	722
04	Commerce (UG)	1926	1841	1942
05	Commerce (PG)	160	109	85
06	Commerce (Ph.D.)	36	36	36
	Total (Commerce)	2122	1986	2063
07	Science (UG)	1664	1478	1426
08	Science (PG)	264	252	246
09	Science (Ph.D.)	20	19	17
	Total (Science)	1948	1749	1689
	Grand Total (All)	5155	4430	4474

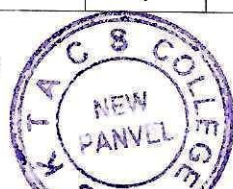
Sr. No.	Name of Programme	Class	Intake	Admissions 2020-21	Admissions 2021-2022
01	B.A.	FY	240	203	242
		SY	240	184	158
		TY	240	131	175
02	M.A. (English)	I	60	31	25
		II	60	37	29
03	M.A. (Economics)	I	60	42	28
		II	60	35	32
04	M.A. (Hindi)	I	60	16	11
		II	60	12	17
	Total		1080	691	717



Sr. No.	Name of Programme	Class	Intake	Admissions 2020-21	Admissions 2021-2022
01	B.Com.	FY	240+48=288	286	287
		SY	240	248	258
		TY	240	199	234
02	B.M.S.	FY	180+24=204	204	210
		SY	180	200	185
		TY	180	158	184
03	Diploma in Journalism	1 Year	30	--	10
04	B.Com. (Accounting & Finance)	FY	180+24=204	197	209
		SY	180	176	185
		TY	180	173	180
05	M.Com. (Advanced Accountancy)	I	80	40	49
		II	80	69	36
Total			2086	1950	2027

Sr. No.	Name of Programme	Class	Intake	Admissions 2020-21	Admissions 2021-2022
01	B.Sc.	FY	240	230	188
		SY	240	228	206
		TY	240	185	203
02	B.Sc. (Biotechnology)	FY	70+14=84	81	60
		SY	70	72	69
		TY	70	60	72
03	B.Sc. (Computer Science)	FY	120	79	88
		SY	120	139	65
		TY	120	77	124
04	B.Sc. (Information Technology)	FY	120	99	133
		SY	120	126	92
		TY	120	102	126
Total			1664	1478	1426

Sr. No.	Name of Programme	Class	Intake	Admissions 2020-21	Admissions 2021-2022
01	M.Sc. (Organic Chemistry)	I	24	25	23
		II	24	22	21
02	M.Sc. (Analytical Chemistry)	I	24	25	24
		II	24	25	23
03	M.Sc. (Microbiology)	I	12	12	12
		II	12	12	12
04	M.Sc. (Biotechnology)	I	24	24	23
		II	24	24	24
05	M.Sc. (Computer Science)	I	24	24	22
		II	24	22	23
06	M.Sc.	I	24	16	24



	(Information Technology)	II	24	21	15
	Total		264	252	246

Sr. No.	Name of Programme	Admissions 2020-21	Admissions 2021-2022
01	Ph.D. in Arts (Hindi)	04	05
02	Ph.D. in Commerce (Accountancy)	29	29
03	Ph.D. in Commerce (Business Policy)	07	07
04	Ph.D. in Science (Chemistry)	14	12
05	Ph.D. in Science (Biotechnology)	05	05
	Total	59	58

Resolution No. 2

After reviewing the students strength shows less admissions in the M.A. programmes and decrease in strength at second and third year. Efforts shall be taken for maintaining strength at second and third year. Advertisement of the courses and improvement in quality of education is essential for attracting more students towards M.A. programmes.

Resolution has been approved unanimously.

Item No. 3

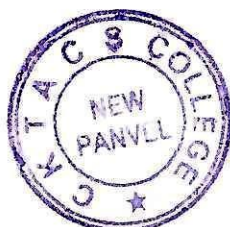
To discuss and approve income and expenditure for the period from 01/04/2021 to 28/02/2022.

Description:

Prof. Dr. S.K. Patil presented key features of income and expenditure for the period from 04/04/2021 to 28/02/2022 as mentioned below along with as on date fees outstanding statement.

Status of Accounts with respect to Budget:

Aided Unit						
Heads	Receipts			Expenditure		
	Budgeted	Actual	Balance	Budgeted	Actual	Balance
Including Grants	8,97,90,097	7,55,45,478	1,42,44,619	9,17,06,830	7,40,79,334	1,76,27,496



Percentage (%)		84%	16%		81%	19%
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Self Financing Unit						
Heads	Receipts			Expenditure		
	Budgeted	Actual	Balance	Budgeted	Actual	Balance
All	6,85,28,392	5,43,43,012	1,41,85,380	7,50,42,662	5,75,96,969	1,74,45,693
Percentage (%)		79.29%	20.70%		77%	23%

Status of Receipts during 01/04/2021 TO 15/03/2022:

Unit	2020-21				2021-22			
	Receivable As on 01.04.21	Received in 01.04.21 to 02.03.22	Balance as on 02.03.22	Concessions Till Date	Receivable	Received	Balance	Concessions Till Date
Aided	3,77,250	3,12,020	65,230	3,300	47,16,543	46,30,790	85,753	11,539
Self-Financing	77,87,684	67,33,243	10,54,441	3,30,865	6,94,92,934	5,65,82,242	1,29,10,692	7,00,445
Total	81,64,934	70,45,263	11,19,671	3,34,165	7,42,09,477	6,12,13,032	1,29,96,445	7,11,984
%			13.71%	0.52%			17.51%	0.95%

Resolution No. 3

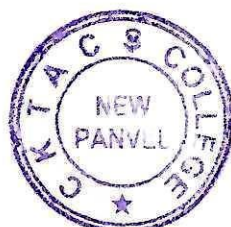
The financial status shows better recovery of fees in stipulated time. The income and expenditure for the period from 01/04/2021 to 28/02/2022 has been approved.

Resolution has been approved unanimously.

Item No. 4

To discuss on requirement of additional classrooms.

Description:



Prof. Dr. S.K. Patil presented the statement of session-wise requirement of classrooms and shortage of classrooms along with justification as mentioned below;

Faculty	Arts (UG & PG)		Commerce (UG & PG)		Science (UG & PG)		Total Required		Available		Shortage	
	Hall	Class Room	Hall	Class Room	Hall	Class Room	Hall	Class Room	Hall	Class Room	Hall	Class Room
Morning 07:50am to 11:30am	--	09	06	15	02	08	08	32	08	28	--	04
Additional Classrooms Required in Morning during 10:40am to 11:30am	--	01 NCC	--	02 NSS/ NCC	--	03 NSS/ NCC/ PE	--	06			--	06
Afternoon 11:30am to 03:15pm	02	01	--	08	07	23	09	32	08	28	01	04

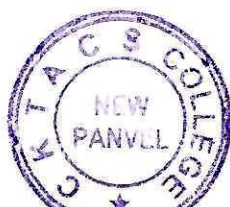
Justification for requirement of Additional Classrooms:

1. For optional subjects students are divided and more classrooms are required.
2. At present, additional classes are conducted and adjusted in Science Laboratories, Language Laboratory, Science Resource Centre, Seminar Hall, etc.
3. NCC lectures are adjusted on Sunday
4. If additional classrooms are provided, it will avoid inconvenience of students and will help in smooth conduct of courses.

Prof. Dr. S.K. Patil requested Hon. Chairman to spare newly constructed classrooms at B.C.T college of law for our College.

Hon. Chairman communicated that one floor is demarcated for Sanstha office and other floors are constructed for additional requirement of Law College new LLM programme and additional divisions. Hon. Chairman asked Prof. Dr. S.K. Patil to check the possibility of availability of classrooms in Law College by discussing with the Principal of Law college.

Hon. Chairman also suggested that the College has utilised only 1 FSI for construction. One more FSI can be availed from CIDCO by paying additional lease premium for constructing



additional classrooms and other facilities. By taking into consideration, demand of specific programmes divisions, shortage of classrooms and additional facilities, new building design shall be prepared from Architect and put before CDC for consideration.

Resolution No. 4

After having detailed discussion, it was decided that –

1. Without disturbing Law College schedule and requirement if their classrooms are available for use of CKT College requirement then it can be executed with the consent of the Principal of B.C.T. College of Law.
2. For requirement of additional classrooms and other facilities the design of new building shall be prepared from the Architect by considering availability of additional 1 FSI for construction and put before CDC for consideration.
3. After approval of Building Plan the process for availing additional 1 FSI shall be initiated.

Resolution has been approved unanimously.

Item No. 5

To discuss and approve the revised fees structure of programmes and courses from the academic year 2022-23 onwards.

Description:

Prof. Dr. S.K. Patil, in-charge Principal presented the structure of fees approved in Finance Committee Meeting held on 03/11/2021 with resolution no.03. In this current academic year 2021-22 the fees was revised by 30% uniformly for all programmes. But, for academic year 2022-2023 the percentage of revision of fees are decided by taking in to consideration demand of respective programmes. The statement showing percentage of revision and rise of fees were presented before the members as given below;



% of Rise of Fees	15%	20%	25%	30%	No Rise in Fees
UG Programmes	B.A.	--	B.Sc. (Biotechnology)	B.Com.	Diploma in Journalism
	B.Sc.	--	B.Sc. (Computer Science)	B.Com. (A&F)	All Certificate and Diploma
	--	--	B.Sc. (I.T.)	B.M.S.	--
PG Programmes	M.A. (English)	M.Sc. (Computer Science)	M.Com.	M.Sc. (Organic Chemistry)	M.Sc. (By Research)
	M.A. (Economics)	M.Sc. (I.T.)	M.Sc. (Biotechnology)	M.Sc. (Analytical Chemistry)	Ph.D. in Arts
	M.A. (Hindi)	--	--	M.Sc. (Microbiology)	Ph.D. in Commerce
	--	--	--	--	Ph.D. in Science

- Impact of Revision of Fees on Tuition Fees & Other Fees Programme-wise
(Other Fees Excluding University Shares and Security Deposits)

Sr. No.	Name of Programme	Class	% of Rise	Tuition Fees (In Rs.)			Other Fees (In Rs.)			Total Rise In Rs.
				21-22	22-23	Rise	21-22	22-23	Rise	
01	B.A.	FY	15%	3900	4500	600	4020	4650	630	1230
		SY	15%	3900	4500	600	5970	6900	930	1530
		TY	0%	--	--	--	--	--	--	--
02	M.A. (English, Economics and Hindi)	I	15%	6500	7500	1000	4340	5010	670	1670
		II	15%	6500	7500	1000	4340	5010	670	1670

Sr. No.	Name of Programme	Class	% of Rise	Tuition Fees (In Rs.)			Other Fees (In Rs.)			Total Rise In Rs.
				21-22	22-23	Rise	21-22	22-23	Rise	



01	B.Com.	FY	30%	3900	5100	1200	3760	4930	1170	2370
		SY	30%	3900	5100	1200	5580	7300	1720	2920
		TY	30%	3900	5100	1200	5580	7300	1720	2920
02	B.M.S.	FY	30%	13000	16900	3900	3890	5100	1210	5110
		SY	30%	13000	16900	3900	6490	8480	1990	5890
		TY	30%	13000	16900	3900	4020	5270	1250	5150
03	B.Com. (A&F)	FY	30%	13000	16900	3900	4280	5610	1330	5230
		SY	30%	13000	16900	3900	6880	8990	2110	6010
		TY	30%	13000	16900	3900	4410	5780	1370	5270
04	M.Com.	I	25%	7800	9800	2000	6940	8730	1790	3790
		II	25%	7800	9800	2000	6940	8730	1790	3790

Sr. No.	Name of Programme	Class	% of Rise	Tuition Fees (In Rs.)			Other Fees (In Rs.)			Total Rise In Rs.
				21-22	22-23	Rise	21-22	22-23	Rise	
01	B.Sc.	FY	15%	7800	9000	1200	4650	5380	730	1930
		SY	15%	7800	9000	1200	4800	5550	750	1950
		TY(Zoo)	15%	13000	15000	2000	11040	12720	1680	3680
02	B.Sc. (Biotechnology)	FY	25%	20800	26000	5200	12730	15960	3230	8430
		SY	25%	23400	29300	5900	12730	15960	3230	9130
		TY	25%	26000	32500	6500	12210	15310	3100	9600
03	B.Sc. (Computer Science)	FY	25%	20800	26000	5200	12730	15960	3230	8430
		SY	25%	23400	29300	5900	12730	15960	3230	9130
		TY	25%	26000	32500	6500	12210	15310	3100	9600
04	B.Sc. (Information Technology)	FY	25%	13000	16300	3300	14810	18560	3750	7050
		SY	25%	13000	16300	3300	15460	19370	3910	7210
		TY	25%	13000	16300	3300	17410	21810	4400	7700



Sr. No.	Name of Programme	Class	% of Rise	Tuition Fees (In Rs.)			Other Fees (In Rs.)			Total Rise In Rs.
				21-22	22-23	Rise	21-22	22-23	Rise	
01	M.Sc. (Organic Chemistry),	I	30%	19500	25400	5900	23840	31020	7180	13080
02	M.Sc. (Analytical Chemistry)	II	30%	19500	25400	5900	26440	34400	7960	13860
03	M.Sc. (Microbiology)									
04	M.Sc. (Biotechnology)	I	25%	19500	24400	4900	30340	37980	7640	12540
		II	25%	19500	24400	4900	32940	41230	8290	13190
05	M.Sc. (Computer Science)	I	20%	19500	23400	3900	23840	28640	4800	8700
06	M.Sc. (Information Technology)									
		II	20%	19500	23400	3900	26440	31760	5320	9220

Sr. No.	Name of Programme	Class	% of Rise	Total Fees (In Rs.)		
				21-22	22-23	Rise
01	Diploma in Interior Designing (SNDT)	I	0%	31,000	31,000	0
		II	0%	31,000	31,000	0
02	Diploma in Interior Designing (Autonomous)	I	30%	31,000	40,300	9,300
		II	30%	31,000	40,300	9,300
03	Diploma in Fashion Designing (Autonomous)	I	30%	32,000	42,000	10,000
		II	30%	32,000	42,000	10,000

Prof. Dr. S.K. Patil further presented the impact of revision of fees on accounts of the college as per the statement given below;

Fees	2021-2022	2022-2023 (Estimated)	Rise in 2022-23 (Estimated)	% of Rise	Remark
Tuition Fees Collection	4,24,91,460	5,46,98,280	1,22,06,820	28.72%	Available for Salary Revision of the Staff
Other Fees Collection	2,74,45,749	3,70,55,150	96,09,401	35.01%	Available for Academic and Administrative Expenses



Total Fees Collection	6,99,37,209	9,17,53,430	2,18,16,221	31.19%	
Budgeted Deficit	65,14,269	12,62,211	Deficit reduced by Rs.52,52,058/-		

This revision of fees is necessary -

- To meet the deficit in the fees received and payment of salary to staff
- To pay revised salary to the teaching and non-teaching staff
- To provide teaching learning gadgets

Resolution No. 5

After having detailed discussion, the proposal of revised fees structure submitted by the college, approved in Finance Committee meeting on 03/11/2021 with resolution no.03 has been approved and asked to implement from academic year 2022-2023.

Resolution has been approved unanimously.

Item No. 6

To discuss and approve revised Examination Fees from academic year 2022-23 onwards.

Discussion:

Prof. Dr. S. K. Patil presented statement of revision of examination fees from academic year 2022-23 as given below;

Fresh / Regular Students	Present Fees Academic Year 2021-22	Revised fees from Academic Year 2022-23
Under Graduate	1400/-	1470/-
Post Graduate	2050/-	2160/-

ATKT Students (No. of Subjects / Papers)	Present Fees A.Y. 2021-22	Revised fees from Academic Year 2022-23
Under Graduate	One ATKT	350/-
	Two ATKT	650/-
	Three or More ATKT	1400/-



Post Graduate	One ATKT	650/-	690/-
	Two ATKT	1080/-	1140/-
	Three or More ATKT	2050/-	2160/-

Prof. Dr. S. K. Patil further justified requirement of revision of examination fees as following;

- To conduct all examinations at college level through new and sophisticated software
- For setting of question papers through panel
- For moderation of all answer books
- Honorarium to controller of examinations
- To revise remuneration of examination work
- For change in examination pattern (Internal + External) to all programmes
- Proposal for online assessment of answer books
- Up-gradation of examination cell to make it ICT based

He further informed that-

As per provision in University Circular no. VCD No. Exam./Fees/15/2018 dated 31st January, 2018 examination fees is increased by 5% from the academic year 2022-23.

Resolution No. 6

After having detailed discussion, the proposal of examination fees increase by 5% from academic year 2022-23 as per provision in University Circular no. VCD No. Exam./Fees/15/2018 dated 31st January, 2018 has been approved and asked to implement from academic year 2022-2023.

Resolution has been approved unanimously.

Item No. 7

To discuss and approve rates of CHB lectures remuneration from the academic year 2022-2023

Discussion:

Prof. Dr. S. K. Patil presented statement of revision of CHB lectures rates as per G.R. No. Misc.-2021/(75/21)/(1)/Mashi-3, dated 22/10/2021 as given below;



Section	Existing Rates at our College In A.Y. 2021-2022		Revised Rates put for approval for Academic Year 2022-2023	
	Per Lecture	Per Practical	Per Lecture	Per Practical
UG	Rs.350/-	Rs.250/-	Rs.625/-	Rs.250/-
PG	Rs.550/- + TA Rs.100/- Per Visit of (Local Outsiders) or Rs.150/-(Outsider)	Rs.350/-	Rs.750/-	Rs.350/-

Resolution No. 7

After having detail discussion new rates of CHB lectures remuneration rates for both UG and PG programmes for Theory and Practicals declared by Govt. vide G.R. No. Misc.-2021/(75/21)/(1)/Mashi-3, dated 22/10/2021 shall be implemented from the academic year 2022-2023 and the rates of T.A. shall be kept as it is.

Resolution has been approved unanimously.

Item No. 8

To discuss and approve activities planned and conducted by IQAC in the academic year 2021-2022.

Discussion:

Dr. B.D. Aghav presented activities conducted and planned by IQAC in the academic year 2021-22 as given below;

• **Activities Completed:**

Sr. No.	Name of Activity	Date/s
01	Meetings of IQAC (08)	15/07/21, 29/07/21, 07/08/21, 09/08/21, 26/08/21 to 31/08/21, 01/10/21, 27/10/21, 11/02/21 and 12/02/21
02	Submission of AQAR 2020-21	03-02-2022



03	Participation in NIRF Ranking	01-02-2022
04	Career Advancement of Teachers (15)	04-09-2021
05	Workshop on 'Outcome based Education'	18-09-2021
06	Green Surveillance Audit	19-07-2021
07	ISO Audit	10-01-2022
08	Energy and Environment Audit	29-01-2022
09	IPR Awareness Program	31-01-2022

- **Seminars and Workshops suggested by IQAC in the academic year 2021-2022 and its status.**

Name of the Department	Title	Level	Status
Biotechnology	Intellectual Property Right Seminar	National	Completed
Economics & Business Economics	Seminar	National	Completed
Accounting & Finance	Conference	International	Planned in April 2022
Geography	Seminar	National	Planned in April 2022
IQAC	National Education Policy Seminar	National	Planned in April 2022
Administrative Office	Seminar	State	Planned in April 2022
Placement Cell	Career Fair / Entrepreneurship Workshop	College	Planned in April 2022
Research Committee	Research Methodology – Course Work	University	Planned in April 2022

Prof. Dr. S. K. Patil presented achievements and awards before the members as per suggestion by Hon. Chairman. After presentation Hon. Chairman suggested to add photos of achievements and awards for effective and rich presentation.



Resolution No. 8

After having detail discussion the activities conducted and planned by IQAC have been approved. All activities shall be conducted as per the planning.

Resolution has been approved unanimously.

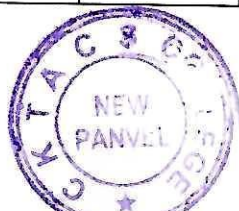
Item No. 9

To discuss and approve utilization of the RUSA fund and feedback of submission of utilization reports to RUSA.

Discussion:

Dr. S.N. Vajekar, coordinator, RUSA explained that RUSA has sanctioned grant of Rs.05 crores. Out of that 2.5 crore has been received to college. He presented head-wise utilization and remaining grant to be utilised as per statement given below;

Sr. No.	Head	Sub-Head	Allocation of Sanctioned Amount	Utilised Amount			Balance Amount
				Upto 13/10/21	After 13/10/21	Total	
1	New Facility	E-Cell : Incubation & Innovation Centre a) Furniture, fixtures, Computers, etc.	15.000	5.69	3.012	8.702	6.298
2	Equipment	1) Laboratory Equipment a) Science Laboratories Equipment b) Language Laboratory Equipment/Software	76.000	18.85	42.863	61.713	14.287
		2) Computers	45.000	42.65	2.350	45.000	0.000
3	Soft Component	1) Seminars/ Workshops/ Conferences	25.000	24.02	0.000	24.015	0.985
		2) Training programmes for Non-Teaching staff & office staff	1.000	0.259	0.000	0.259	0.741
		3) Seed money for Research Students	10.000	9	0.500	9.500	0.500
		4) Seed money for Research Teachers	19.000	17.75	0.200	17.950	1.050
		5) Academic software	27.000	25.08	0.485	25.565	1.435
		6) Introduction of new skill development courses	14.000	12.15	0.005	12.155	1.845



	7) Health, sport and well being	4.000	0.86	2.875	3.735	0.265
	8) E-Cell: Organization of lectures/ seminars/workshops related to placement purpose	14.000	12.39	0.850	13.240	0.760
	Total	250.000	168.7	53.140	221.834	28.166

Summary Statement of RUSA fund	All Amounts in Lakh	Percentage (%)
Sanctioned Grant	500.00	--
Received Grant	250.00	50%
Utilized Grant	221.83	88.73%
Un-utilized Grant	28.17	11.27%
Amount to be paid for Science Equipments (e-Tender)	11.64	4.66%
Remaining amount to be utilized as on date	16.53	6.61%

Dr. S.N. Vajekar also narrated the status of project seed money disbursed and review of status of projects to the members.

Hon. Shri. Y. T. Deshmukh suggested to ensure proper utilization of seed money of project given to students and teachers.

Resolution No. 9

Utilization of RUSA grant has been approved. Remaining amount shall be utilized immediately with strict adherence of RUSA guidelines. Follow-up shall be made for remaining grant of Rs.2.5 crore and required compliance shall be ensured.

Resolution has been approved unanimously.

Item No. 10

To discuss and approve activities and budget for Silver Jubilee Year celebration of the College.

Discussion:



Prof. Dr. S.K. Patil, in-charge Principal presented following features of Silver Jubilee Year celebration;

Features of Silver Jubilee Year Celebration:

1. 25th Sept. 2021 to 24th Sept. 2022 is the **Silver Jubilee Year** of the College.
2. To make it memorable, college has planned 25 activities. In the month of September 2022, college will organise a mega event for Silver Jubilee Year Celebration.
3. These activities will be benefiting to Students and Staff of the College as well as other Institutes.

He presented following activities planned under Silver Jubilee Year celebration with estimated cost;

Sr. No.	Name of the Activity	Department	Budget Amt. in Rs.
01	Seminar on Introduction to Government Schemes for Fisheries and Aquaculture	Zoology	1,00,000
02	Blood Donation Camp	NSS	25,000
03	Disaster Management Workshop for Non- Teaching Staff and NSS Volunteers	NSS	17,000
04	Duties and Rights of Employment in the Education Sector	Economics	21,500
05	Weapons and Coins Exhibition	History	50,000
06	Guest Lecture on ग्रामीण विकासाची वाटचाल	Rural Development	25,000
07	Cultural Activities	Cultural Association	1,80,000
08	Alumni Activities	Alumni Association	2,40,000
09	Two days Conference on Language and Literature	English	2,00,000
10	One Day Workshop on Administrative Skill for Non- Teaching Staff	English	75,000
11	One Day Workshop on Research Methodology	English	60,000
12	International Conference	English	2,00,000
13	Solar Ambassador Workshop	Physics	60,000
14	Seminar on Functioning of Stock Market	Business Economics	20,000
15	Two Days Training Program for Student on 'Art of Making Power Point Presentations'	Information Technology	10,000



16	Guest Lecture on awareness of e-filing of Income Tax Return and Tax planning and Management for Teaching and Non-Teaching Staff and Guest Lecture on Preparation for NET Exam	Accounting and Finance	15,000
17	Hands on Training on Android Application Development	Computer Science	16,500
18	Adventure Training Residential Camp	NCC	43,520
19	Guest Lecture on "Holistic Healing in Covid Times/ "समग्र आरोग्याची वाटचाल"	Botany	10,000
20	National Seminar on Environment, Tourism and Population	Geography	2,50,440
21	Workshop on Preparation of Teaching Aids for Geography Teachers	Geography	43,600
22	Mathophilic- Exhibition cum presentation on basic mathematical concepts	Mathematics	67,000
23	Microbial Analysis of Drinking water of 25 villages in Panvel tehsil	Microbiology	43,000
24	Fest Biotecha	Biotechnology	49,000
25	NAAC Seminar	IQAC	1,53,700
	Total		19,75,260

After presenting activities Prof. Dr. S.K. Patil communicated the members that in the month of September 2022 it is planned to have mega function to make this celebration memorable.

Resolution No.10

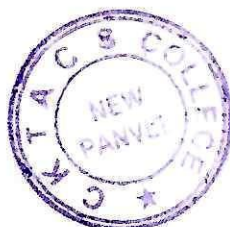
After having detailed discussion on all activities planned under the Silver Jubilee Year celebration have been approved and shall be conducted within scheduled period. The budget provision required over and above provision made in college budget shall be communicated to the Sanstha. Since September is the rainy period the mega function shall be taken in open court-yard by covering it with waterproof Pandal.

Resolution has been approved unanimously.

Item No. 11

To discuss and approve additions of new courses for increasing credits for UG programmes from academic year 2022-2023.

Discussion:



Prof. Dr. S.K. Patil presented following chart showing existing 20 credits at each semester of UG degree programmes and recommendation of National Education Policy (NEP) 2020, that existing UG programmes 120 credits shall be increased up to 132 credits. To execute this recommendation new courses with 2 credits required to be added for each semester.

Undergraduate Degree Year	Semester No.	Existing Credits	Additional Credits required	Revised Credits	Policy for Additional Credits
First Year	I	20	02	22	Commencement of Additional Courses For Each Semester
	II	20	02	22	
Second Year	III	20	02	22	
	IV	20	02	22	
Third Year	V	20	02	22	
	VI	20	02	22	
Total	06	120	12	132	

Dr. (Mrs.) J. S. Thakur informed members that for this additional 2 credits at each semester, designing of new MOOC courses have been planned. The students will learn these by online and self-study mode. For these online learning e-contents will be developed.

Resolution No.11

After having detailed discussion and taking into consideration of implementation of recommendation by National Education Policy of addition of new courses for increasing 2 credits at each semester to rise 120 credits of UG programmes to 132 credits from academic year 2022-2023. The necessary MOOC courses shall be designed and required e-contents shall be developed. The syllabus of these courses shall be approved in Board of Studies of respective programmes and Academic Council.

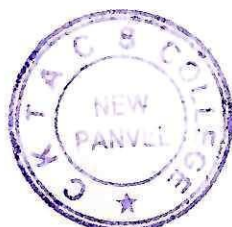
Resolution has been approved unanimously.

Item No.12

To discuss and approve procurement of 'Lecture Capturing System'.

Discussion:

Prof. Dr. S.K. Patil presented following justification and features of 'Lecture Capturing System';



❖ **Justification:**

1. As per the 'National Education Policy (NEP) 2020' it is necessary to develop the MOOCs courses for fulfilling the requirement of additional credits, for this 'Lecture Capturing System' is required.
2. E-content development is requirement of NAAC.
3. UGC has recommended 20% blended (hybrid) learning.

❖ **Features of 'Lecture Capturing System':**

1. It is used for online course development.
2. It allows teachers to record their lectures and make them available online i.e creation of e-content.
3. It will be part of Digital Library.
4. Student can learn these courses by online mode.
5. It will avoid additional burden on infrastructure.
6. It will reduce additional financial requirement.

❖ **Approximate Cost of 'Lecture Capturing System': Rs.4,50,000/-**

Resolution No.12

After having detailed discussion and taking into consideration of requirement of 'Lecture Capturing System' for development of MOOCs courses, procurement of 'Lecture Capturing System' has been approved. The standard purchase procedure shall be followed for the same. **Resolution has been approved unanimously.**

Item No.13

To discuss and approve utilization of unclaimed deposits of the students up to financial year 2020-2021.

Discussion:

Prof. Dr. S. K. Patil presented status of unclaimed deposits as on 31.03.2021 as per audited accounts as per the statement given below;



Unit	Unclaimed Deposits Amount as on 31.03.2021	Allocation for Utilization			
		Library 50%	Gymkhana 20%	Furniture and Dead Stock 30%	Total
Aided	10,33,263	5,16,632	2,06,653	3,09,978	10,33,263
Self-Financing	53,58,067	26,79,034	10,71,613	16,07,420	53,58,067
Total	63,91,330	31,95,666	12,78,266	19,17,398	63,91,330

Prof. Dr. S. K. Patil presented following additional information about unclaimed deposits to the members;

1. Caution Money, Library Deposits and Laboratory Deposits collected from students are refundable to students within one year after completion of their degree or after cancellation of admission.
2. If the student does not claim these deposits within one year after completion of degree, the same is converted in Unclaimed Deposit.
3. As per University of Mumbai circular no. CONCOL/FEE/190 of 2003 dated 13/05/2003 such deposits shall be utilised for Library (50%), Gymkhana (20%) and Furniture & Fixtures (30%).

Resolution No.13

After having detailed information of unclaimed deposits, utilization of unclaimed deposits as per allocation specified vide University of Mumbai circular no. CONCOL/FEE/190 of 2003 dated 13/05/2003 i.e. Library (50%), Gymkhana (20%) and Furniture & Fixtures (30%) has been approved.

Resolution has been approved unanimously.

Item No.14

To discuss and take decision on amount of provident fund of college staff with the College.

Discussion:

Prof. Dr. S. K. Patil presented details of Provident Fund of college staff with college as on 28.02.2022 as per the statement given below;



All Amounts in Rs.						
Provident Fund as on 31.03.2021	Recovery of Provident Fund	Refunded to Staff who left the College and Claimed PF	Provident Fund as on 28.02.2022	Existing Employees PF Amount	Left Employees PF Amount	Interest Earned on PF Amounts
32,77,093	46,202	2,63,289	30,60,006	28,68,491	48,969	1,42,546

He also given following information regarding provident fund to the members-

1. During F.Y. 2015-16 and 2016-17 PF was deducted from the salary of the employee.
2. In F.Y. 2017-18 the amount of PF was transferred to EPFO for mandatory employees whose salary was below Rs.15,000/- under special scheme of Central Govt.
3. The excess amount deposited to EPFO i.e Rs.46,202/- has been recovered from the respective staff.
4. The PF amount has been refunded to the employees who left college and claimed for PF amount.
5. When Mr. Digambar Patil, the existing employee of the college demanded for PF amount, Hon. Chairman has asked to put this point of PF amount liability in CDC for taking appropriate decision.

Resolution No.14

After having detailed information about provident fund of college staff with college it has been approved to refund the amount to respective staff by taking undertaking from the staff.

Resolution has been approved unanimously.

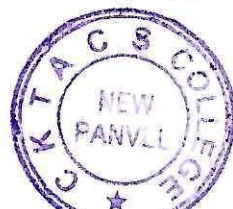
Item No.15

To discuss on requirement of additional storage for administrative office record.

Discussion:

Mr. Surve G.K. given following justification for requirement of additional storage

1. Every year office records of Admission Forms, Affiliation, Accounts, Correspondence with various authorities, etc. is increasing.
2. Store room of office is flooded with the records.



3. No adequate space for keeping old as well as new records.
4. Records kept in Kadapa made rack in store room is infected by pest in corner area.
5. Open Records are damaging by dust and weather changes.

Hon. Shri. Y.T. Deshmukh, Vice-chairman asked whether records are classified as A, B, C and D type.

Mr. Surve G.K. given information that only receipts before 10 years have been scapped, but daily collection reports are preserved, other than admission forms other applications are also scapped and all accounts records are preserved which are important.

Mr. Surve G.K. presented Godrej Steel Cupboard storage and shown arrangement in store room.

Hon. Shri. Ramsheth Thakur, Chairman suggested not to go for steel storage, since it has storage limitation. He asked to visit Ramsheth Thakur Public School, Kharghar and see the storage prepared by using Granite stone. The Principal, Adv. Vinayak Koli, Mr. Surve and Mr. Gondhali P.K. shall visit Kharghar school and then shall recommend the solution.

Resolution No.15

After having above discussion it was decided that Godrej steel cupboard storage shall not be considered for additional storage. After observing granite storage at Ramsheth Thakur Public School, Kharghar the decision of type of additional storage shall be finalised.

Resolution has been approved unanimously.

Item No.16

To discuss and approve maintenance work (Civil, Plumbing, Painting, etc.)

Discussion:

Mr. Gondhali P.K. presented new purchase and maintenance work of Civil, Plumbing, Painting, etc. as per statement given below for approval;

Work approved by Hon. Chairman:

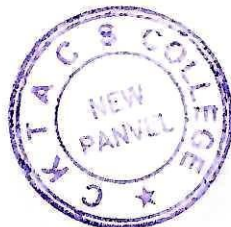
Sr. No.	Particular	Department/ Place	Actual/Estimated Expenditure In Rs.	Justification	Status



01	Old partition dismantling from cultural dept., cutting and fixing in lab	Physical Chemistry Laboratory	11,250	Open shelf protected by the sliding partition.	Work Completed with approval from Hon. Chairman
02	Old partition dismantling from cultural dept., cutting and fixing for separation of NSS and Cultural	Department of N.S.S.	14,400	Providing separate demarcated area for N.S.S. and Cultural Dept.	Work Completed with approval from Hon. Chairman
03	Repairing work of Rainwater line from 2 nd floor B-wing	Back-side of Library	42,000	For removing seepages in wall	Work Completed with approval from Hon. Chairman
04	Waterproofing leakages repair from Ground floor to Third floor	College Building	3,39,370	For removing seepages in wall	Work Completed with approval from Hon. Chairman
05	Painting work (With Material)	As per list	17,41,000	Since previous painting work done in 2017 the colour was fade-up. Noticed by Hon. Chairman and asked to initiate the work.	Work in progress. Work started with approval to quotation from Hon. Chairman.
	Total		21,48,020		

New Purchase requirement for approval:

Sr. No.	Particular	Quantity	Department/ Place	Estimated Expenditure In Rs.
01	Water Dispenser (Table Top) Blue Star Model - BWD3TTGA	04 Nos.	English Staff Room, Physics Staff Room, Geography Staff Room and Gymkhana Office	40,000
02	Air Conditioner Split- 1.5 Ton Carrier 3 Star Installation Material Charges	07 Nos.	Library - 06 80 KVA UPS Room - 01	3,05,000
03	Vacuum Cleaner Euroclean WDX2 - (Wet & Dry) (Storage Capacity - 8 Ltrs.)	01 No.	Library	20,000
04	Roller Blind Curtain (Providing and Fixing)	---	Placement office and Dept. of BMS Dept. of English	1,20,000
05	Plastic Chair (Molded)	100 Nos.	Resource Centre, Skill Development Centre	80,000
	Total			5,65,000



New Furniture Work and Furniture Repair/Polish Work for approval

Sr. No.	Particular	Quantity	Department/ Place	Estimated Expenditure In Rs.
01	Wooden Plywood Office Table and Computer Table (4'0"x2'.6")	04 Nos.	Dept. of NSS/ Computer Science/ Microbiology Lab.	40,000
02	Computer Table Key Board Chanel Fitting	50 Nos.	Computer Science Lab (CS)	67,500
03	Providing and Applying Melamine Polish work for Shoes Rack	22 Nos.	Ground Floor, 1st Floor, 2nd and Third Floor Class Room and Passage	33,000
04	Providing and Applying Melamine polish work for main Entrance Notice Board	01 No.	Ground Floor	8,000
05	Providing and Fixing Sliding window work for Main Entrance Notice Board	02 No.	Ground Floor	39,000
06	Providing and Fixing Paneling work and sliding window work for Old Notice Board	600 SQFT	1st Floor, 2nd and Third Floor Class Room and Passage	3,00,000
07	Providing and Applying Milimine Polish work for Wooden Door	68 Nos.	Ground Floor, 1st Floor, 2nd and Third Floor Class Room and Passage	2,38,000
08	Providing and Applying Polishing and Laminate Clearing work Flush Door Moulding and Door Frame	16 Nos.	IT/Computer Science Laboratory/Biotech	26,000
09	Class Room table Polish - 21 Nos.	21 Nos.	Geography Laboratory	52,500
10	Table and Cupboard Drawer repairs and Polish	All Furniture	Department of Geography	85,000
	Total			8,89,000



Sr. No.	Particular	Estimated Expenditure In Rs.
11	Makers Space in Library (Library Reading Room)	
	Civil Work	18,998
	Electrical Work	3,68,750
	POP Work	1,89,744
	Carpentry Work	23,74,750
	Painting Work	1,01,598
	Loose & Misc. Items	2,95,000
	Total	33,48,840

Plumbing and Civil work for approval

Sr. No.	Particular	Department/ Place	Estimated Expenditure In Rs.
01	Repairing work for Sliding window	Second Floor Room No – 202, 203, 204 and 215, 216, 217 and 218	3,50,000
02	Providing and Fixing Granite window Double Patti (Black cedes)with material (Sand/Cement) and molding work and Demolition and Shifting work	Second Floor Room No - 202, 203, 204 and 215, 216, 217 and 218	4,80,000
03	Repairing work of Plumbing sanitary work from various Toilet Units	Building Campus Toilet	2,00,000
04	Repairing work of Waterproofing from Boys Toilet	3rd Floor 'A' Wing	1,75,000
05	Dismantling Old Domestic Water line (G.I. Pipe) and Replacing UPVC Pipe	Building Campus	10,60,000
	Total		22,65,000
	Major Work		
07	New Roof Panel(Sheet) fixing for stopping the leakages problem	'A' , 'B' and 'C' wing Third Floor Top Roof	55,00,000

Plumbing and Civil work for approval:

Sr. No.	Summary	Estimated Expenditure (In Rs.)
01	Work approved by Hon. Chairman.	21,48,020



02	New Purchases	5,65,000
03	New Furniture and Repairs/Polish of Furniture	8,89,000
04	Makers Space (Library)	33,48,840
05	Plumbing and Civil Repairing Work	22,65,000
06	Roof covering by new metal sheets	55,00,000
	Total	1,47,15,860

Hon. Chairman asked whether these estimates are invited through engineers appointed by the Sanstha.

Mr. Gondhali P.K. informed that these estimates are invited from various parties.

Resolution No.16

After taking information of purchase and repairing work, all works are approved since all are essential. But, the estimates of all works shall be invited and verified through the engineers appointed by the Sanstha, then only the work shall be executed.

Resolution has been approved unanimously.

Item No.17

To discuss and approve resignations and new appointments in the academic year 2021-22 till 28/02/2022.

Discussion:

Following List of resignations was put before committee for approval;

Sr. No.	Name of Employee	Designation	Dept.	Date of Resignation	Relieved from duty on
1	MS. RUPALI SHINDE D.	Asst. Prof.	Chemistry	21/08/2021	21/08/2021
2	MR. NAVNEET BHOIR	Asst. Prof.	Computer Science	30/09/2021	30/09/2021
3	MS. VARSHA JAGDALE	Asst. Prof.	English	25/11/2021	25/11/2021
4	MR. SAGAR PATRO	Asst. Prof.	Zoology	29/11/2021	29/11/2021
5	DR. VARSHA GUJAR SURYAVANSHI	Asst. Prof.	Chemistry	31/12/2021	31/12/2021



6	MR. SUYASH MANE	Asst. Prof.	Chemistry	31/12/2021	31/12/2021
7	MS. MEGHA GUPTA	Asst. Prof.	B.M.S.	27/01/2022	27/01/2022
8	MR. WAGHMARE RASHMI	Asst. Prof.	B.M.S.	01/03/2022	01/03/2022

Following List of new appointments was put before committee for approval;

Sr. No.	Name of Employee	Designation	Dept.	Qualification	Date of Appointment
1	DR. VARSHA GUJAR SURYAVANSHI	Asst. Professor	CHEMISTRY	M.Sc. M.Phil., Ph.D	23/08/2021
2	MRS. KANCHAN DOLE	Asst. Professor	BIOTECHNOLOGY	M.Sc. SET	20/08/2021
3	MRS. PRATIKSHA MHATRE	Asst. Professor	BIOTECHNOLOGY	M.Sc.	20/08/2021
4	DR. (MRS.) BHAGYASHREE BHOIR	Asst. Professor	BMS	M.Phil., Ph.D.	20/08/2021
5	MS. SUNANDA DONGRE	Asst. Professor	BMS	M.M.S.	20/08/2021
6	MS. SHWETA GHULE	Asst. Professor	A/F	M.Com., SET	20/08/2021
7	MS. ANIKET LAXMAN RAWOOL	Asst. Professor	COMPUTER SCIENCE	M.Sc. (IT)	26/08/2021
8	MR. MANE SUYASH	Asst. Professor	CHEMISTRY	M.Sc.	30/08/2021
9	MS. RANJEETA KAMERIKAR	Asst. Professor	COMPUTER SCIENCE	M.Sc.	17/01/2022
10	MS. SHRADDHA NITESH DESAI	Asst. Professor	COMPUTER SCIENCE	M.Sc.	17/01/2022
11	MS. MEGHA GUPTA	Asst. Professor	BMS	MMS	17/01/2022
12	MRS. SWATI SHIVAJI PARAB	COUNSELLOR	CKT COLLEGE	MSW	21/01/2022



13	MS. KOMAL GUNJAL	Asst. Professor	CHEMISTRY	M.Sc.	08/02/2022
14	MR. MAHESH BHANDARE	Coordinator Science Resource Centre	CKT COLLEGE	M.Sc.	08/02/2022
15	DR. SWATI TEKALE P.	Asst. Professor	CHEMISTRY	M.Sc., Ph.D., B.E.	12/02/2022

Resolution No.17

After taking information of resignations and new appointments, all resignations and new appointments has been approved.

Resolution has been approved unanimously.

Item No.18

To discuss and approve long leaves of the staff in the academic year 2021-22 till 28/02/2022.

Discussion:

Following list of employees who availed long leave was presented before the members;

Sr. No.	Name of Employee	Designation	Dept.	Type	From	To	Days	Remark
1	Dr. Elizabeth Mathews	Prof.	Commerce	Medical	16/09/2021	01/12/2021	78	--
2	Dr. Parmar R.O.	Asst. Prof.	Geography	Medical	06/08/2021	11/12/2021	107	Open Heart Bypass Surgery
3	Mrs. Mhatre Promita Sameer	Asst. Prof.	Biotechnology	Medical	01/08/2021	31/10/2021	92	Without Pay
4	Ms. Bhagat Shweta Ashok	Asst. Prof.	Biotechnology	General	14/12/2021	14/03/2022	91	Without Pay



5	Mr. Patil Avinash Dashrath	Lab. Attd.	Electrical	Medical	28/08/2021	08/09/2021	12	--
6	Mr. Shaikh Anwar Ashraf	Lab. Attd.	Chemistry	Medical	14/06/2021 13/01/2022	24/06/2021 23/01/2022	11 11	Covid +ve
7	Mr. Sonawale Deepak Kashinath	Lab. Attd.	Chemistry	Medical	17/06/2021 24/09/2021	21/06/2021 10/10/2021	05 17	--
8	Mrs. Mhatre Prarthana L.	Jr. Clerk	Exam	Maternity	06/12/2021	31/05/2022	177	Without Pay
9	Mr. Thakare Kisan Ganpat	Lib. Attd.	Library	Medical	08/06/2021	30/06/2021	23	--

Resolution No.18

After taking information of leaves of staff and long leaves of college staff mentioned in above list has been approved.

Resolution has been approved unanimously.

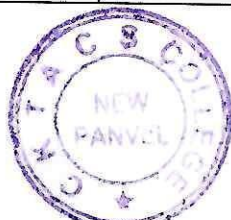
Item No.19

To discuss and approve development of “Dr. C. D. Deshmukh Centre for Administrative Services” and feedback of activities conducted from 13/10/2021 to till date.

Discussion:

Mr. Sanjay Hiremath presented following activities and outcome from 13/10/2021 to till date;

Sr. No.	Activity	Outcome
01	Handling of Enquiries and Arranged Counselling sessions for in-house and outside students	Previous Admission + New Admissions = Total 36 + 12 = 48
02	Conducted Online/Offline Lectures	Academic Activity continued
03	Four meetings with Adv. Vinayak Koli	Discussed and prepared Development Plan



04	Developed website for Centre from Mr. Ganesh Shikare sir and linked it with college website	Publicity of the centre from 09/09/2021
05	Displayed 12 Flex banners on 02/12/2021	Publicity of the centre
06	Consulted many high ranking officers & bureaucrats for member of Advisory Committee	Consent received from 05 Officers 1. Shri. Sanjay Deshmukh (IRS) 2. Shri. Sanket Deshmukh (IRS) 3. Shri. Pramod Bhosale (Dy. Commissioner, Sales Tax) 4. Shri. Pravinsingh Pardeshi (District Women & Child Development Officer) 5. Shri. Ramdas Daund (Dy. Collector)
07	Meetings with Mr. Ganesh Shikare, Mr. Nikhil Joshi and Mr. Kalpak Suryawanshi	Prepared plan for providing employment to students in Semi-Govt. and Private Sectors
08	Consultation with the Principal, IQAC Head and Chairman of Competitive Exam Cell	Prepared tentative plan of introducing • Certificate/ Diploma/Degree Course in Competitive Examinations on the line of Shahu College, Latur
09	Consultation with the Principal, Dr. Sanjay Jagtap, Regional Joint Director, H.E.K.R., Panvel and Shri. Chandrashekhar Khamkar, Accounts Officer, Kokan Region, Panvel	Deliberated on the plans of opening a permanent Competitive Exam Centre under the auspices and with financial assistance of Panvel Municipal Corporation.
10	Discussion with Librarian	Planned to provide 24X7 Study and Reading facility at our College Reading Room for In-house and outside students.

After presenting activities conducted and outcome Mr. Sanjay Hiremath presented following requirements for development centre.

Sr. No.	Particulars	Quantity	Rate	Amount (In Rs.)	Justification
01	Desktop Computer (HP) 8/16 GB RAM, 1TB HDD, 2GB Graphics Card	01 No.	51,920	51,920	For office work
02	All-in-one Multi-Function Printer & Scanner (HP/Canon)	01 No.	30,000	30,000	For office work
03	Laptop (HP/DELL)(with HD Camera) FG207/TU, 11 th Gen, Core i5, 8GB DDR4, 2666Mhz, 512GB SSD, Intel PC1E/NVME M 2SSD/32GB	01 No.	64,310	64,310	For Hybrid Classes
04	Electronic White Board	01 No.	1,74,404	1,74,404	For Hybrid Classes



05	Steel Cupboard (Godrej Make)	02 Nos.	12,000	24,000	For office records
06	Metalic Board (Size 10' x 4')	02 Nos.	29,600	59,200	For Advertisement
07	Books of Competitive Examinations (UPSC, MPSC, BANK, RRB, SSC, etc.)	124 Titles	1,50,000	1,50,000	New books for students
	Grand Total (Estimated Cost)			5,53,834	

Resolution No.19

After having detailed review of "Dr. C. D. Deshmukh Centre for Administrative Services" it was decided that Hon. Shri. Y.T. Deshmukh, Vice-Chairman, Adv. Shri. Vinayak Koli and the Principal shall monitor activities and developmental requirement of centre.

Resolution has been approved unanimously.

Item No.20

Any other matter with the permission of the chair.

There was no any other item for discussion.

Closing remarks:

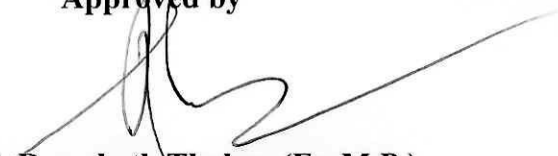
The meeting was concluded with a vote of thanks given by Dr. S.B. Yadav, Incharge, Faculty of Commerce of the college.

Prepared by



Dr. S. K. Patil
Member-Secretary,
College Development Committee and
I/C Principal of the College

Approved by



Hon. Shri. Ramsheth Thakur (Ex-M.P.)
Chairman,
College Development Committee and
Chairman, J.B.S.P. Sanstha, Panvel

